



Troops & Families

Leadership

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PLAN MY MOVE

Military OneSource 24/7 family assistance 1-800-342-9647

Plan My Move Booklet for Fort Hamilton

Overview



Location

Historic Fort Hamilton is located in the southwestern corner of Brooklyn, New York on Long Island, surrounded by the communities of Bay Ridge, Dyker Heights and Bensonhurst. This places us in the middle of the New York City Metropolitan area. The base operator's phone number is 718-630-4754 or DSN 312-232-4754.

History

The cornerstone of this coastal defense fort was set in 1825, and the first garrison flag was raised in 1831. While many of the original structures are gone, some having yielded to the construction of the Verrazano Narrows Bridge, still part of the old fort remains on the grounds of the United States Army Fort Hamilton Garrison. Colonels Row, the Fort Hamilton Community Club, Lee House and the Harbor Defense Museum are on the National Register of Historic Places. The historic museum is located in the caponier of the old fort and is virtually untouched. Today, Fort Hamilton is under the command of the Military District of Washington. Fort Hamilton is also the home of the New York City Recruiting Battalion, the Military Entrance Processing Station, and the North Atlantic Division headquarters of the US Army Corps of Engineers. Fort Hamilton also supports many Reserve and National Guard units. For more information, go to the [Fort Hamilton homepage](#).

Mission

The US Army Garrison Fort Hamilton provides effective and efficient management of government resources to support mission readiness, improve infrastructure, preserve the environment, and enable the well-being and safety of service members, civilians, and family members. Fort Hamilton also serves as a power projection platform in the New York City Metropolitan area.

Population Served

Because of its unique location, Fort Hamilton is a combined community comprised of active duty Army, Navy, Air Force, Marines, Coast Guard, Reserve Components, retired military, DoD appropriated and Non-appropriated fund employees, contractors, and family members. Additionally, a great number of off post military, reservists, veterans and a large population of retirees also draw support from Fort Hamilton.

Base Transportation

There is no on post-military transportation.

Sponsorship

To request a sponsor prior to your arrival at Fort Hamilton, contact the POC that is listed on your orders. If this information is unclear, contact the Army Community Service (ACS) Relocation Program at 718-630-4754/4462, DSN 312-232-4754 for more information.

Temporary Quarters

The Fort Hamilton Army Lodging is open 24 hours, 7 days a week. There are 29 guest rooms and 8 suites. All units are equipped with mini-fridges, and coffee makers. No Pets are allowed in the rooms. Cribs are available upon request. Continental Breakfast is available at no charge each morning in the Hamilton Inn lobby.

First priority is TDY travelers (O6 and above.) Payments for all official transient (guest house or TDY) facilities are payable upon registration. For reservations, please contact the Fort Hamilton Army Lodging at 718-630-4892/4052, DSN 312-232-4892 at least 2 weeks prior arrival.

Relocation Assistance

Incoming and outgoing soldiers and family members can visit the ACS Relocation Readiness Program, located at 405 General Lee Avenue. The Relocation Program offers the following services to assist transitioning families to Fort Hamilton: the ACS lending closet, a welcome packet, and relocation counseling. Additionally, ACS offers various programs assisting Soldiers and their families with relocation and military life issues. Contact ACS at 718-630-4754, DSN 312-232-4754 for more information.

All incoming military personnel assigned to Fort Hamilton should report to and in-process through their assigned unit. The Personnel Administrative Center (PAC) or the staff of the new unit of assignment will provide all newly assigned soldiers with other in-processing requirements. Department of the Army Civilians who need to in-process should report to the Civilian Personnel Office, located on the 2nd floor of Building 114, telephone 718-630-4031, DSN 312-232-4031.

Critical Installation Information

Fort Hamilton is part of the Army's Residential Communities Initiative (RCI). RCI is a military and private sector partnership designed to improve the quality of life for soldiers and their families. Through RCI, the Army partners with a private developer to build, manage, and maintain family housing communities on its installation for a period of 50 years. The homes will not be built according to traditional military standards, but will be designed to look like homes found in the local community. At Fort Hamilton new construction is underway and expected to be completed by July 2007.

Sponsorship

Settling into your new location and your new unit takes time. [Plan My Move](#) is designed to assist you with information about your new location. Complimenting Plan My Move each of the military Services has a Sponsorship Program which is very helpful in providing new unit information. Sponsors can make your transition smoother. The purpose of the Sponsorship program is to:

- Provide a sense of belonging
- Ease the transition for inbound service members or civilians and their family members
- Increase productivity
- Reduce culture shock
- Help newcomers make informed decisions
- Cultivate new friendships
- Improve morale

A sponsor is someone from your new unit who is assigned to assist you settling into your new location. You can request a sponsor through your unit, or with help from the Relocation Assistance Program or the Family Center at your new installation.

Your Service will appoint your sponsor in writing. He/she will be the same or close to your rank and the same marital status, if at all possible. This person will be knowledgeable about the local community and the installation; available to assist you and your family for at least two weeks post arrival, and be someone who is positive and outgoing.

A sponsor's duties include:

- Contacting you and your family by letter of introduction or e-mail upon learning of your assignment to the installation.
- Following up with a personal phone call after contact has been made.
- Sending information about the installation/area which you may require, or putting you in touch with the resources on the web and at the installation that provide current, complete and up-to-date information such as those provide by the Relocation Program.
- Answering any questions which you or your family may have, or, again, providing the proper resources to answer those questions.
- Confirm transportation and lodging arrangements.
- Assisting with obtaining a Post Office Box for your mail.
- Meeting you and your family upon arrival.
- Accompanying you to your check in point for the unit.
- Introducing you to the Family Center and lending closet
- Providing essential service locations such as commissary, exchange, gas station, bank.
- Being available when you arrive at your installation to meet you, show you around, and help you through in-processing.

If you have not been assigned a sponsor, or have not been contacted as of yet, request one by contacting your gaining command or unit. If after contacting your new command you find difficulties in obtaining a sponsor, contact your Relocation Assistance Personnel for additional help with your move.

Service specific processes for requesting a Sponsor include:

- **Army and Defense Logistics Agency:** AR 600-8-8 outlines procedures for DA Form 5434, Sponsorship Program Counseling and Information Sheet. Sponsorship is mandatory for first term Soldiers. All Soldiers, private through colonel (excluding those completing advanced individual training (AIT) and those PCSing to long term schools) and civilian employees through grade 15 may participate in the advance arrival sponsorship program. Reactionary Sponsorship is available for individuals arriving at an installation without a sponsor. Contact the gaining unit to request a sponsor.

- **Air Force:** Gaining Unit Commander Support Staff/Military Personnel Element will assign a sponsor upon receipt of assignment notice. Assigned sponsor will then make contact with the inbound member.
- **Navy:** OPNAV INSTRUCTION 1740.3C prescribes procedures regarding Command Sponsor and Indoctrination Programs. This Program is designed to facilitate the adaptation of Sailors and their families into new working and living environments, to minimize the anxiety associated with a Permanent Change of Station (PCS) move, and afford Sailors and their families the greatest opportunity for a successful and productive tour of duty.

Command sponsor and indoctrination responsibilities begin upon receipt of PCS orders and continue until the Sailor has become an integral part of the new command and is fully cognizant of all policies, programs, services, and responsibilities available through the command. Commanding Officers shall establish a Command Indoctrination Program to include the delivery of the Navy Pride and Professionalism training per this instruction. COs should ensure all incoming personnel receive command indoctrination training within 30 days of arrival or within 3 drill weekends.

Enclosures (1) and (2) of OPNAVINST 1740.3C outline responsibilities and provide guidance for these programs. Assistance to local commands regarding the Command Sponsor Program is through the Fleet and Family Support Center (FFSC) Relocation Assistance Program staff.

- **Marine Corps:** Gaining Unit Commander will assign a sponsor on request. Overseas commands should assign a sponsor automatically, however if one is not assigned, send a request to the gaining command. A sample request form is available on our website that can be filled out and sent to the gaining command. See the following [website](#).

Sponsors' responsibilities and abilities to be available will vary from installation to installation, depending upon the priority which the installation and unit commanders give to the program; however, the Services are making the Sponsorship program a priority as research has shown the many benefits of good sponsorship to service, family members and youth.

Youth Sponsorship

The Youth Sponsorship Program depends on the availability of youth who volunteer to become sponsors. The Youth Services topic should explain the Youth Sponsorship program at your new installation, but if it does not answer all of your questions, contact your Relocation Manager to inquire about the program and acquiring a youth sponsor.

Directions to Installation

Travelling to Fort Hamilton

Location & Contact Information

U.S. Army Garrison Fort Hamilton is located in Brooklyn, New York, at the base of the Verrazano Bridge. The following is the address and post contact information:

Fort Hamilton Parkway
 Brooklyn, NY 11209
 Telephone Access (Operator): 718-630-4101
 (Main Gate): 718-630-4848

From John F. Kennedy International Airport

- Take the JFK Expressway, Queens,
- Keep right and stay on ramp towards Cargo Areas A, B and D,
- Bear right (North) onto 148th St, Road name changes to 150th Street
- Turn left (West) onto SR-27 [N Conduit Ave]
- Take ramp (left) onto Belt Parkway (Pkwy) [Pow/Mia Memorial Highway] towards Belt Pkwy West/Verrazano Bridge
- Road name changes to Pow/Mia Memorial Hwy {Belt Parkway}, road name changes to Belt Pkwy [Shore Parkway], at Belt Pkwy Exit 2
- Keep right (South) onto Fort Hamilton Parkway(FHP)
- Follow FHP to the Main Gate

From La Guardia Airport

- Depart La Guardia Airport, Queens
- Turn left (South) onto Ditmars Blvd
- Immediately turn right (West) onto Astoria Blvd N
- Take ramp (left) onto Brooklyn Queens Expy E [BQE E] towards I-278 W/ Staten Island
- Take ramp onto I-278 [Brooklyn Queens Expy]
- At I-278 exit 17, take ramp (right) onto Gatling Pl towards 92 St
- Turn right (West) onto 92nd St
- Immediately turn left (South-West) onto Fort Hamilton Pkwy (FHP)
- Follow FHP to the Main Gate

From Newark International Airport:

- Take Newark International Airport Exit (North)
- Keep Left onto ramp towards US-1 and 9 Express Ln [US-1 Express Ln] towards US-1 / US-9 / I-95 / New Jersey Turnpike/ Elizabeth
- Take ramp (right) onto SR-81 towards I-95 / NJ Turnpike / Dowd Ave / North Ave / Elizabeth Seaport
- From tollbooth stay on SR-81 (South), turn RIGHT towards I-95 / Turnpike South
- Keep right and stay on ramp towards cars / trucks-buses,
- From toll road merge onto I-95 [New Jersey Turnpike]
- At I-95 Exit 13, turn right onto ramp towards I-278 / Elizabeth / Goethals Br. / Verrazano Br
- Take ramp (left) onto I-278 towards I-278 / Goethals Br / Verrazano Br
- When entering New York, take ramp (right) onto Dahlgren Pl towards 92 St
- Turn left (North-West) onto 92nd St
- Turn left (South-West) onto Fort Hamilton Pkwy (FHP)
- Follow FHP to the main gate, which will be on your left at the end of the street. Tolls are approximately. \$15-\$20 round trip

Entering Brooklyn Via New York Thruway

- Stay to the right after crossing the Tappan Zee Bridge
- Exit the Saw Mill River Parkway (the name changes to Henry Hudson Parkway then to the West Side Highway)
- Go through the Brooklyn Battery Tunnel
- Take route 278 toward Staten Island
- Take the last exit before the Verrazano Narrows Bridge - 92nd Street
- Make right at the traffic light and go one block
- Turn left onto Fort Hamilton Parkway (FHP)
- Follow FHP to the main gate, which will be on your left at the end of the street

Entering Brooklyn Via Palisades Parkway

- Go Southbound cross the George Washington Bridge (GWB)
- Stay to the right and exit for West Side highway downtown
- Proceed to Brooklyn Battery Tunnel and take route 278 toward Staten Island
- Take the last exit before the Verrazano Narrows Bridge - 92nd Street
- Make right at the traffic light and go one block
- Turn left onto Fort Hamilton Parkway (FHP)
- Follow FHP to the main gate, which will be on your left at the end of the street

Check-in Procedures

Inprocessing Procedures

All incoming military personnel assigned to Fort Hamilton will need to inprocess through their assigned unit. The Personnel Administrative Center (PAC) or the staff of the new unit of assignment will provide all newly assigned soldiers with other inprocessing requirements.

Please know as Command policy it is essential for you to attend the Newcomers' Orientation. Please contact the Relocation Readiness Program Manager to sign up at (718) 630-4462.

Relocation Assistance

Programs and Services

While moving is always stressful, your stress can be drastically reduced if you take full advantage of the information, education, and personal assistance provided to you by the Relocation Program. This is the place to find answers and get referral to other installation resources as well as assistance with in-transit emergencies. The most important thing you can do to ensure a smooth move is to start planning early using the many Relocation Assistance program services and tools available.

Individual PCS Planning -- Most relocation programs offer one-on-one consultation for anyone needing assistance. In particular those making their first military move, first overseas move, or those with challenging and complex situations such as special needs family members or financial problems should call the Relocation Program for an appointment.

Military Installations and Plan My Move -- For managing and planning your move, use these two DoD sponsored web-based relocation tools with information on over 250 installations worldwide. You can estimate expenses, find the forms necessary for housing and household goods, keep a calendar of events and take other necessary actions to ensure a successful move.

Loan Closet -- Basic household goods items are available to borrow while waiting for your personal property pre-departure or upon arrival. The typical items in stock include: pots and pans, dishes, silverware, irons, ironing boards, portacribs, high chairs, and infant/toddler car seats. Generally, towels and bed linens are not available, so these should be packed in your hold baggage.

Workshops and Briefings -- The classes offered vary from installation to installation but you can generally find classes on buying, selling and renting smart, budgeting and finance, moving with children, general moving preparation and many other moving related topics.

Pre-departure Briefings -- Sometimes called Smooth Move or PCS Briefings, you and your spouse will want to attend for sure. These briefings provide essential information that can prevent you from making uninformed and costly decisions before your move.

Settling-in Services -- These may include welcome wagon services, local area tours with childcare often provided, or basic household items to use until your goods arrive. Overseas arrival services may include introductory language classes and cultural awareness training.

Deployment Support -- The Family Center assists unit family readiness groups and Ombudsman programs during the entire deployment cycle. Support includes services for special needs, classes on deployment preparation, managing finances, helping children adjust, family separation, return and reunion, and information on resources available locally and on-line.

Foreign Born Spouse Support -- Whether your question concerns immigration and naturalization, learning the English language or how to take local transportation, the Relocation Program provides assistance, classes and referrals.

Emergency Assistance -- From time-to-time emergencies occur while moving, the Relocation Program office has the resources to provide emergency financial assistance and referrals.

Transition Assistance -- This is a mandatory program available to assist personnel and family members when they separate from the military. The Relocation Assistance office will establish your individual transition plan and refer you to all the installation and community resources necessary to complete a successful transition.

Installation Specific Information

The Army Community Service (ACS) has many programs to assist with all aspects of your military life cycle. Services are free and most are available to all military (single or Married), DOD civilians, retirees and the families of each. Programs include Information and Referral, Personal Financial & Budget Management, Army Emergency Relief, Family Employment, Relocation Readiness Program Loan Closet, Transition Assistance, Volunteer Resource Program, Family Readiness, Special Needs Identification Enrollment Program (formerly called the Exceptional Family Member Program) and Family Advocacy's Outreach program.

Emergency Assistance

Planning for Emergencies

For emergency assistance please call: (718) 630-4636 Or (718)630-4456.

Motor Vehicles

Registration & Licensing Requirements

New York State law requires you to have sufficient liability insurance and a valid driver's license in order to operate a vehicle. The term "vehicle" generally includes automobiles, motorcycles, vans, trailers and boats regularly parked or garaged overnight. Further, your vehicle must be properly registered. Even though you are in the Military, you may be required to register your vehicle in-state and obtain an in-state license within a few months of moving. Access complete information on insurance, driver's licensing, and where and how to register your vehicle by visiting the [State Department of Motor Vehicles](#) website.

State Laws

You and your passengers must always wear seatbelts while driving, you will be ticketed and issued heavy fines if seatbelts are not secured. State law requires that all children under 6 years of age be properly restrained in child seats. Some states also require younger, smaller children to sit in the back seat.

Motorcycles and their operators are subject to special laws. If you own and operate a motorcycle, you must comply with those laws. Visit the State Department of Motor Vehicles website for more information.

Many States and local jurisdictions have strict laws about the use of cell phones and other digital devices while driving. Research these laws on the State Department of Motor Vehicles website. Tickets will be issued and fines assessed for violating these laws. Play it safe and always use a "hands free" device if you must use a cell phone or other PDA while driving. Hands-free devices must be used while operating a motor vehicle on ALL military installations worldwide.

Registering Vehicles on Base

Vehicle Registration on Post is done at the Military Police Station (7th Avenue gate entrance), Building 130. Telephone Number 718-630-4377

Mandatory Registration

All active duty military personnel [including allied officers] and their families' members assigned to Fort Hamilton must register their vehicles on post. DOD/DA civilians employed by Fort Hamilton., local reserve and National Guard's members and contractors working on Ft Hamilton must register their vehicles driven on post.

Optional Registration

Retired military personnel and their family members, and surviving spouses and children of deceased military members who possess valid military identification [ID] cards may register their vehicles. Civilians issued a Da form 1602 may also receive decals.

Special Registration

Registration is also available in some cases for special categories of personal such as volunteer's and local contractors. This requires that a business center director /tenant activity commander [usually a COL or equivalent] permanently assigned to Fort Hamilton sign a memorandum requesting a temporary pass for such persons under his /hers supervision.

Registration Process

Vehicle Registration is accomplished by visiting the Visitor control center, completing required paperwork, including form DD 220, presenting all required documentation and receiving and updating a decal set or temporary pass. The individual applying for the decal or temporary pass must personally be present. This includes vehicles already having a decal.

To Register a vehicle you must have the following:

- a valid state drivers license
- proof of insurance

- Proof of ownership
- Proof of social security number [military ID card]

Decals and Temporary Passes

Decal Placement -- Decals when issued will be permanently affixed to the outside of the windshield at either the top center or the lower left [near the inspection sticker area]. They will be placed outside the area of the windshield wiper area and do not interfere with the vehicle id number. Motorcycles -- The decal will be affixed to the windshield [if so equipped] or to the left fork lengthwise or to a state approved inspection plate. Temporary Pass -- A temporary pass must be presented at all times while on post . It will be placed on the dashboard . Temporary passes are not transferable. The issuer is the only one able to use the temporary vehicle pass.

Day Passes -- Fort Hamilton issues Day Passes for all unaffiliated personnel who use MWR activities, visit family or friends or are guest of personnel. The Day Passes will be returned upon exiting the installation.

Decals must be turned in when eligibility ends [such as ETS, termination of employment, ect] when the vehicle is, disposed of [even if being sold another individual eligible to register], when they become unserviceable [such as faded due to rain/sun damaged].

Write the DOD decal # down on sheet of paper or vehicle clearing/turning in receipt form available at the Visitor control center or scrape off and just bring in residue to clear your decal.

Report any lost or stolen decals to the Visitor control center.

Loan Closet

Items Available

The mission of the ACS Lending Closet is to provide basic housekeeping items for temporary loan to incoming and outgoing families while their household goods are in transit. Loan closet household items available include: dishes, silverware, pots and pans, coffee makers, irons, ironing boards, high chairs, sleeping mats, TV and microwaves.

How to Borrow

Items are loaned out for two weeks at a time. Extensions may be possible if the inventory permits. Operating hours are 8:30 a.m. - 4:30 p.m. Monday - Friday (excluding Federal Holidays).

Housing - Overview

Government Housing

In the New York City area off post housing is very expensive. Almost 100% of military assigned to the area, which are not from the area, live on Fort Hamilton. The wait for on-post housing varies by rank but most military are able to move into the apartment complex within a short period. The wait for "townhouses" can be several months. Mitchell Complex housing is located in Nassau county, Long Island. This housing is managed by the Navy. For more information call 516-486-2022.

Non-Government Housing

Housing Referral Office-(HRO)--Your POC for any problems you may encounter (discrimination complaints, tenant/landlord disputes, or any questions/problems about off-post housing) is the HRO. Staff are available to assist you on a person-to-person basis in any way possible to make your move to this installation an easy and pleasant one. They can provide a list of rentals with corresponding locator maps and give you information regarding the area in which the facilities are located.

DoD Automated Housing Referral Network (AHRN)--Visit AHRN.com or ask at your local housing office to learn about this DoD program that is currently available for most installations. The program allows military members and families to:

- Search listings and pictures of available rentals near military installations
- Find out about shared rentals
- List their own properties for rent to other military families
- List their homes for sale by owner (FSBO) to other military members
- Contact installation housing offices

AHRN is not currently available at all installations but the phased program is adding new installations every month. Check the AHRN [website](#) to see if your next assignment is an AHRN base and check out other features to assist you in your home search.

Housing - Temporary

Temporary Lodging Facility

The following are two temporary lodging facilities:

- Hamilton Inn Annex, 210 White Avenue, Brooklyn, NY 11209, 718-630-4052
- Navy Lodge, 408 North Path Road, Staten Island, NY 10305, 718-442-0413

Housing - Government

Military Housing

Almost 100% of military personnel assigned to the New York City area live on Fort Hamilton.

Availability -- The wait for on-post housing varies by rank but most military are able to move into the apartment complex within a short period. The wait for "townhouses" can be several months. Mitchell Complex housing is located in Nassau county, Long Island. This housing is managed by the Navy. For more information call 516-486-2022.

Application -- Fort Hamilton does not accept advance applications for family housing. However, eligibility dates for quarters assignment are backdated to the detachment date from your last duty station, provided application for housing is made within 30 days of arrival to Fort Hamilton. In-processing soldiers will be asked to provide a copy of orders and any supporting documentation (leave form, marriage certificate, birth certificates of dependents and termination of government quarters, if applicable).

Household Goods - Overview

Arranging Household Goods Shipments

As soon as you are alerted to your upcoming PCS move, you can start getting your house and family ready. Clean up and get rid of junk. Hold a yard sale or take serviceable items you no longer need to a thrift shop or donate to charity. Get important family records together in one place. You can even estimate the weight of your household goods before you visit your transportation office to set up the move. If you are going overseas, you should begin to plan what items you will take in your hold baggage, in your household goods shipment and what might need to go into storage. Remember for overseas assignments electricity is different and houses are generally much smaller and cannot handle large furniture.

Set up an appointment with your transportation office as soon as you have a copy of your PCS orders. The earlier you call or visit your transportation office, the greater your chances of moving on the date you desire. The counselors will explain all your PCS move entitlements in detail. Your first decision is whether to have the government move you or whether to move yourself. There are pros and cons to each type of move. Your counselor will answer all of your questions. If you choose a government move, they will book your shipment and let you know the exact dates the movers will come. If you choose to move yourself, the counselor can assist with recommendations and tips on how to do a personal move.

Automobile

The government may ship one Privately Owned Vehicle (POV) at their expense to your new overseas location. This is handled through your transportation office. Remember to discuss your POV needs at your initial counseling session. The shipping contractor has established a [website](#) where you can track the location of your POV through the shipping process.

Shipping Pets

Planning for shipment of your pet includes researching airline requirements and quarantine and restriction laws in your new location. You will need to ask the airlines the requirements for size, weight, number of animals, kennel construction, documentation and season of the year limitations. Occasionally, small pets can be shipped on military flights but availability and regulations are always changing as well as fees. Checking the [SDDC website](#) will provide details on shipping pets.

Many international locations have strict importation laws including extended quarantines and restrictions on breeds or types of animals that can be brought into the country. Carefully research these rules as they could impact your moving schedule. Not only do overseas locations have strict rules but many locations have restrictions on dangerous dogs as well.

Delivery of Household Goods Shipments

It is your responsibility to contact the transportation office as soon as you arrive at your new duty station. Let them know how you can be contacted, phone, mobile phone and e-mail. If you already have new quarters, they will help arrange delivery of your personal property shipments. Otherwise they will arrange for temporary storage until you have permanent housing.

Customer Satisfaction Survey

Once your personal property is delivered, you'll be asked to [rate the customer service](#) you received from the movers. Make sure you take the time to do this. Your feedback will make the process better for everyone.

Claims

If you have any loss or damage to your personal property you may need to file a claim. Use the front of [DD Form 1840/1840R](#) to notify the mover of any loss or damage you find at the time of delivery. If further loss or damage is discovered after the transportation provider departs, use the reverse side of the form, DD Form 1840R. You must **file DD Form 1840/1840R within 70 days of delivery**. Completing and submitting the DD Form 1840/1840R does not constitute filing a claim. A claim is separate and distinct from these forms. Your local personal property office and claims office will give you complete instructions on where and how to file DD Form 1840/1840R and your claim.

Household Goods - Shipping Pets

Boarding

There are no kennels or boarding facilities on Fort Hamilton. Please make advanced reservations for pet boarding as soon as you know your arrival date. Most facilities require proof of current vaccinations. Cost varies and is usually determined by type of pet (dog or cat) and size (body weight).

Government Housing

Check with the Government Housing Office regarding the policy for pets residing in Government quarters. Military member's pet residing in Government quarters are required to have rabies vaccinations annually. Dogs and cats can be vaccinated against rabies at 12 weeks of age.

Licensing and Vaccinations

If you plan to live off base, you are required to have a license for your dog from that County or Borough. A current rabies certificate is needed and cost varies depending if the animal is intact or spayed/neutered.

Contact the individual county/Borough/city for further information and requirements.

Rabies certificate must be within 1 year and no less than 30 days prior to entry. Lyme Vaccine for dogs is encouraged due to high occurrence of disease.

Quarantines

There is no quarantine for cats and dogs. Rabies certificate must be within 1 year and no less than 30 days prior to entry.

Lyme Vaccine for dogs is encouraged due to high occurrence of disease.

Education - General Overview

Adult Education

There are numerous opportunities for continuing education in the NYC area. Contact the Site Education Center on post for details. Contact Site Education Center, 218 Marshall Drive, 718-630-4715, Monday-Friday 8:00 a.m. - 4:30 p.m.

The Education Center has an entire building to assist you with your educational needs. If you are military, family member or retiree you may utilize their services. The Education Center has trained counselors to assist you with your educational decisions.

Learning Resource Center, Computers, MOS Library & BSP Program

The Learning Resource Center is open Tuesday - Thursday from 8:00 a.m. - 4:30 p.m. and can be reached at 718-630-4344

The Testing Office is open Monday - Friday 8:00 a.m. - 4:30 p.m. and can be reached at 718-630-4979. Appointment only. Counselors are available for evening sessions, please call!

Public School

The local public schools around Fort Hamilton are very good and safe. Elementary Schools have a Magnet System, where parents are able to select a school based on the child's interests.

Education - Training (College/Technical)

Continuing Education

Opportunities are extensive for continuing education. There are formal and non-formal classes and programs available. Contact the Education Center directly at 718-630-4715.

College

Active duty and family members are considered residents for tuition purposes. The Education Center will assist you with information on grants and other assistance you are eligible for in New York City and State.

Education - Local Schools

Choosing the right school for their children is a priority for military families. This article describes excellent resources for your use in planning for your child's educational needs. Parents can find current information about public, charter and private schools by using the tools below:

1. How do I choose a good school?

[Choosing a School for Your Child](#) is a U.S. Department of Education publication that will help families identify what is important in selecting a school.

[The School Visit: What to Look For, What to Ask](#) Whether you are choosing a school for the first time, or because you are in transition, this site will provide you with information about what to do and what to ask.

2. What schools are in my area (or in the area where I may move), and how good are they?

Several high quality commercial tools are available to assist in making decisions about which school to choose for your child. Listed below are these website tools along with information on how you access the information and what type of information each site provides.

Both [Great Schools](#) and [School Matters](#) provide a wealth of information for parents:

- School contact information
- Distance from zip code (provide the installation zip code, or the zip code of the area where you will be living)
- Public, private or charter school designation
- Student/teacher ratios
- Free and reduced school lunch program (an estimate of economic disadvantage)
- Great Schools provides a rating of schools and a parent comment section
- Percentage of students meeting or exceeding the state standards in math, reading and language arts
- Teachers - average number of years teaching experience, % of first year teachers on the staff
- Students: Average percentage of students absent from school for more than 15 days
- Ethnic breakdown and percent of students with English as a second language
- School Matters provides college prep scores (PSAT, SAT, ACT test scores)-for high schools only
- Great Schools also provides parents the ability to rate the schools and make comments on the schools.

For both sites, the user must enter the State and zip code to find schools in the area.

SchoolQuest was developed by the [Military Child Education Coalition](#) to help military families select schools. SchoolQuest also offers an Online Library that provides resources for families in transition. At this time, the SchoolQuest data base covers 99 military installations. The Military Child Education Coalition also provides a [data base of information](#) on each State's educational system.

[The School Report Tool](#) is available from Military OneSource that list names and locations of public, public charter, private, virtual and home schooling choices around major installations. [Charter Schools](#) are nonsectarian public schools of choice that operate with freedom from many of the regulations that apply to traditional public schools. Use this site to find one in your area.

3. How can I help plan for a successful transition in this new school and for my child's school career?

Parents often want to know about the availability of extra curricular activities and sports, or the availability of advanced classes. For these questions, it is best to contact the schools directly. It is important to ask the right questions. The following resources can help with these questions and others.

The [Toolkit for Parents](#) was developed by the Department of Defense, especially for Military Families. This 85 page booklet walks parents through preparing for the move and the first two weeks of school....what to ask, what to take, etc..

The [Military Impacted Association](#) has [checklists](#) available for military kids who are leaving or entering a new school.

The Military Child Education Coalition has a [checklist for transferring students](#) that will be helpful. Additionally, through [SchoolQuest](#), MCEC provides parents with the ability to develop a profile for each of their children, which then will provide them with a report on issues related to transferring to a new school district.

4. Question? What happens if I need help during the school year?

During the school year, there are always questions that parents have, such as "What is the best way to help with homework?" or "What if my child needs to see a counselor because my spouse is deployed?" Military OneSource helps with these questions and has 24/7 access. You can call them at 1-800-342-9647, connect to them at the website [Military OneSource](#), or [e-mail a consultant](#).

Education - Local Schools/Overseas

Overseas Schools -- What You Should Know

Moving your family from one installation to another in the U.S. can be challenging enough; but moving your family overseas presents an even more complex situation. One of the most important challenges can be summed up by this question, "Where are my children going to go to school?"

This article will provide resources to help guide military families through the many questions and decisions regarding local schools abroad.

Where do I start?

Start with the information on your new installation. Visit [Plan My Move](#) and review the installation's Education - Overview article. All of the overseas installations have dedicated a portion of the Education Overview to discussing the education options available in the local community as well as the DoD schools located on the installation, if available. Most installations overseas that allow accompanied family travel have one or more DoD schools.

What is the difference between a DoD school and an international or national school?

[DoDEA](#) is the Department of Defense Education Activity. DoDEA operates DoD schools in 12 foreign countries, Guam and Puerto Rico. All DoDEA schools are fully accredited by U.S. accreditation agencies and maintain high academic standards with well rounded educational programs.

In addition to DoDEA, the [U.S. Department of State's Office of Overseas Schools](#) mission is to promote quality educational opportunities for dependents of American citizens overseas at the elementary and secondary level. If a DoD school is not available on your installation there may be a school in the local community that is an American-Sponsored Elementary and Secondary School.

International schools are English-language schools whereas National schools are schools where courses are taught in the native language. The curriculum and grading system of an International school tends to be similar to the traditional American education system. This is a consideration if your family will be returning to the U.S. prior to your child or children graduating high school. Remember, when choosing a school it is best to try to match the school with your child's needs and expectations.

Where can I find a list of International schools in the country where my family is moving?

The Internet can be an excellent resource for finding International Schools overseas. You can find a complete directory of overseas schools on the [International Schools Services' website](#).

In addition, the [World Wide Schools](#) website is an excellent resource. From the homepage you can select the country. Once you have done this, a list of schools will appear and you can then choose which one you are interested in researching. All of the information appearing on this website is provided by the schools directly. Some of the information you may find on a school includes: a background summary about the school, the school's address, phone number, website, and even the email address of the director of the school. This information should be explored so that you can make comparisons with other International schools in the area to determine the best place for your child/children.

How do I decide what school is best for my child?

This process is much the same as it would be in the U.S. You may not have as many choices but it is important to make a list of possible schools and then begin to ask around. This is a daunting task since it is likely that there will be a language barrier. However, talk to the Relocation Personnel in the Family Center and your sponsor at your new installation who may be able to put you in touch other families with children around the same age as your child/children. Always contact the school directly and ask for references.

Once you have narrowed down your options, interview the school or schools directly. This is best done in person, if possible. Ask about: attendance, atmosphere, curriculum; grading system, tuition, accreditations, the staff and administration; as well as other practical details such as, does the school provide meals, what types of extra curricular programs are available, is there transportation, holidays and schedule, sports programs, before and after school care programs, and how is the facility maintained.

Now that I have chosen a school, how do I successfully facilitate the transition for my child?

A successful transition should be a priority during planning the move and once the move has been completed. The more knowledge you provide your child with, the more confident he/she will feel once he/she arrives at the new school. Allow your child to be a part of the decision making process, if he/she is old enough, and take his/her opinions into account.

MilitaryStudent.org provides several valuable tools to facilitate the transition process. Although many of these tools are not geared specifically to an international move the resources provided do apply to any military student transitioning to a new school in the U.S. or overseas.

Employment - Overview

Employment Opportunities

If you want to work on or near Fort Hamilton there are jobs available but the variety is limited. Employment in the local area is mostly service, retail, and telemarketing. Good prospects include: Clerical Services, Health Services, Bookkeeping/Accounting Clerk, Food and Beverage Services, Data Processing Equipment Repair, Child Care, Retail sales, Teaching, Data Processing, and Telemarketing (Incoming and Outgoing), and Substitute Teaching.

Finding Employment

To find employment, the first step is to contact your present Army Community Service to receive assistance with compiling your resume, completing employment applications and suggestions on interviewing. The Army Community Service (ACS) Employment Readiness Program has extensive information and links for local employment.

When you arrive at Fort Hamilton, contact ACS for employment search assistance, whether you are a family member or a transitioning military member. The following services are available: resume assistance, data on area employers, job referral information, Internet access and assistance, vocational interest inventory, resource library, and individual appointments. Classes are provided to assist with writing resumes.

New Parent Support Program

General Program Description

The Army New Parent Support Program (NPSP) provides intensive home visiting services to eligible Families with children prenatal to 3 years old whether they live on or off the installation. Activities and services provided include information and referral to military and civilian programs that support parents of infants and young children, such as parenting programs, respite care for children, and supervised play time for children. All activities and services provided through NPSP are voluntary and non-stigmatizing and emphasize the parents' strengths.

Goals of the Army NPSP are:

1. Contribute to mission readiness.
2. Support Family member adaptation to military life.
3. Enhance the knowledge and skills Family members need to form healthy relationships and provide safe, nurturing environments for children to prevent Family violence.
4. Foster a supportive military community for young military Families.

Staff Qualifications

NPSP Home Visitor staff consists of Licensed Clinical Social Workers and Registered Nurses. All personnel will possess the knowledge, skills, and abilities necessary for their professional certification/licensure and positions. Local installation or State background checks, including Army Central Registry checks, will be completed on all personnel who provide services to parents and their children and will be updated annually.

Eligibility Requirements

Families may be self-referred or referred by other agencies such as health care providers, chaplains, social service staff, command, or Family Advocacy Program (FAP) staff.

How to Enroll

Interested families may contact the local Army Community Service (ACS) office, or their health care provider, for further information in the New Parent Support Program.

Child Care

Child Development Center (CDC)

Fort Hamilton Child Development Center programs encourage a positive, loving and nurturing atmosphere in a safe, clean environment which allows children to choose their activities in a variety of learning centers.

School Age Services (SAS)

The School-Age Program offers safe, developmentally-appropriate care before and after school, and all day during school breaks.

School Age Services is located on Battery Avenue and can be reached by calling 718-630-4157.

Youth Services

Youth Services

Youth Sponsorship Program

Youth Services offers any teen the opportunity to work with or become a teen council member. These teens offer transitioning teens support with school, activities and events and just being friends.

Youth Employment

Youth Employment is available during the summer months on post at the Community Club pool and working with children's sports teams at Youth Services and the Sports Center.

Fort Hamilton is located in an area, which offers numerous employment opportunities for teens in the outer local communities. Teens are welcomed to come into Army Community Services (ACS) and speak to the Family Member Employment Counselor for assistance with job search and a resume.

Please contact Youth Services at (718) 630-4123/4518 and the Teen Council for more information on activities and events intended for teens only.

Family Center

Programs and Services

A key resource on your installation and a gateway to accessing all of the resources available to you, the Army Community Services provides information, support and services to help you balance the demands of family and the military lifestyle. The Army Community Services is one part of the overall installation family support system, which is the network of agencies, programs, services, partnerships and individuals that supports your personal and family life readiness, mobilization and deployment readiness, and mobility and economic readiness. The Army Community Services should be one of you first stops upon arriving at an installation; its programs and services will be an important resource for you and your family.

Deployment Readiness -- Assists you during all phases of the deployment cycle. We provide programs and services to individual soldiers, civilians, and family members throughout the deployment process. We educate you on what to expect and the best ways to prepare.

Relocation Readiness -- Provides information, referral, resources and tools to help you with permanent change of station (PCS) moves and post-move orientations. We maintain a loan closet from which families may borrow basic household goods. We also assist you with in-transit emergencies by providing classes on move-related topics such as buying or selling homes and individual PCS planning, among others. We serve as liaison to citizenship, immigration, and multicultural diversity information, and provide outreach to waiting families.

Personal Financial Readiness -- A program to assist you in sustaining financial self-sufficiency. You can learn more about debt liquidation, thrift savings plans, consumer and credit issues, and predatory lending.

Employment Readiness -- The training and information provided can help you identify and reach your employment and career development goals, manage the challenges associated with a mobile lifestyle and develop job search skills. Assists you in acquiring skills, networks, and resources that will allow you to participate in the work force and to develop a career/work plan.

Family Life Education -- Provides you with information and education about a variety of life cycle issues, including parenting and relationships, among others, to help you strengthen your relationships.

Information and Referral -- An integral function of the family center, information and referral services can assist you in locating needed services and programs available on your installation, through civilian agencies in the local community, and connect to national resources.

Army Community Services may also provide other services, such as counseling, family advocacy, fitness and recreation programs and Exceptional Family Member support. Services vary by location.

Financial Assistance

Consumer Affairs and Financial Assistance Program

The Consumer Affairs and Financial Assistance Program (CAFAP) provides credit counseling, budget management, consumer rights and obligation, AER and family substance supplemental allowance.

Cost of Living

Be prepared for a big jump in the cost of car insurance! Be sure to shop around and let the insurance company know that you will be living on an installation and if you won't leave the installation for work, let them know that too. The residential zip code for Fort Hamilton is 11209.

Legal Assistance

Legal Services

The Fort Hamilton Staff Judge Advocate (SJA) provides legal services to active duty members of all services, retirees, National Guard and Reserve personnel on active duty for 30 days or more and family members who are in possession of a Uniformed Services Military Identification Card.

Types of Services

Legal services provided include:

1. Counseling
2. Negotiation
3. Preparation of legal documents such as a Power of Attorney, Living Will, Will and Estate planning and Notary Public
4. Income Tax Preparation during the tax season.

Deployment Support

Family Deployment Support

Fort Hamilton ACS has information and resources for families facing a deployment. The ACS Relocation Program Manager will facilitate a deployed support group when requested. The purpose of the group is to provide information, support, and assistance to family members who are separated from their sponsor due to mission requirements. For more information, contact the Relocation Manager at 718-630-4754/4462.

Health Care - Overview

Moving With TRICARE

Your [TRICARE](#) coverage is completely portable—meaning it moves with you. You're covered worldwide—both in transit to your new duty location and once you arrive—but depending on where you go you may use a different TRICARE health plan option. Additionally, you may have different steps depending on which health plan option you are using now.

When Enrolled in a TRICARE Prime Option

The TRICARE Prime options include TRICARE Prime and TRICARE Prime Remote in the United States, and TRICARE Prime Overseas and TRICARE Global Remote Overseas in regions outside of the United States. Follow these simple steps to ensure you have no break in coverage when you move.

1. Do not disenroll from your TRICARE Prime option before you move.
2. Once you arrive at your new location, update your personal information in the [Defense Enrollment Eligibility Reporting System \(DEERS\)](#) immediately.
3. Select a new primary care manager (PCM), when moving within the same region or submit a new Prime enrollment form within 30 days if you're moving to a new region.

Where you are moving will determine which Prime option you will enroll in.

Prime Options in the United States

TRICARE Prime

TRICARE Prime is offered in Prime service areas—geographic areas typically located around a military treatment facility—throughout the country.

- North Region [Health Net Federal Services, Inc.](#), 1-877-TRICARE (1-877-874 2273)
- South Region [Humana Military Healthcare Services, Inc.](#) 1-800444-5445
- West Region [TriWest Healthcare Alliance](#) 1-888-TRIWEST (1-888-874-9378)

If you move to a new Prime service area, transfer your enrollment by submitting a TRICARE Prime Enrollment and PCM Change Form to your regional contractor. Be sure to include all family members who wish to use Prime on the form.

TRICARE Prime Remote

In non-Prime service areas, TRICARE offers TRICARE Prime Remote. To enroll, submit a TRICARE Prime Enrollment and PCM Change Form to your regional contractor. Any TRICARE-eligible family members living with you in a TRICARE Prime Remote area can enroll in TRICARE Prime Remote for Active Duty Family Members. Be sure to include them on the enrollment form.

Prime Options Outside of the United States

TRICARE Prime Overseas

TRICARE Prime Overseas is offered in overseas areas where there are military treatment facilities or areas in which TRICARE has established a network of qualified host nation providers.

- TRICARE Europe Toll free: 1-888-777-8343; Commercial 011-49-6302-67-7432; DSN 314-496-7432 Fax Numbers: Commercial 011-49-6302-67-6374; DSN 314-496-6374 or [e-mail](#)
- TRICARE Pacific Toll free: 1-888-777-8343; Commercial 011-81-6117-43-2036; DSN: 643-2036; Remote Sites: 011-65-6-338-9277 Fax Numbers: Commercial 011-81-611-743-2037; DSN: 643-2037 or [e-mail](#)
- TRICARE Latin America & Canada (TLAC) Address: TAO-LAC, Bldg 38802, Ft Gordon GA 30905-5650; Toll free 1-888-777-8343; 1-706-787-2424; DSN: 773-2424 Fax Number 1-706-787-3024 or [e-mail](#)

If you move to an area in which TRICARE Prime Overseas is offered, transfer your enrollment by submitting a TRICARE Prime Enrollment Form to the nearest TRICARE Service Center. Command-sponsored family members who reside with you are eligible for TRICARE Prime Overseas. Be sure to include all family members who wish to use TRICARE Prime Overseas on the form.

TRICARE Global Remote Overseas

TRICARE Global Remote Overseas is a Prime option offered in designated remote overseas locations. If you move to an area in which TRICARE Global Remote Overseas is offered, you and any authorized family members living with you may enroll by submitting a TRICARE Prime Enrollment Form to the nearest TRICARE Service Center.

Before you move to another overseas area or to an area within the United States, contact the nearest TRICARE Service Center. Then, when you arrive in your new area, transfer your enrollment.

When Using TRICARE Standard and Extra

TRICARE Standard and Extra are available to family members only. Active duty service members are required to enroll in one of the Prime options described above.

TRICARE Standard and Extra are available throughout the United States and enrollment is not required. Any active duty family member who is registered in DEERS may use these programs by seeing any network or non-network providers that are authorized by TRICARE. In areas outside of the United States, active duty family members who don't want to use a Prime option may use TRICARE Standard Overseas by seeing qualified host nation provider.

If you're already using TRICARE Standard and Extra, moving is easy.

1. Once you arrive at your new location, update your personal information in the Defense Enrollment Eligibility Reporting System (DEERS) immediately.
2. Then, find TRICARE-authorized providers in your new area.

Here are a few things to remember about using TRICARE Standard and Extra in a new region

- In the U.S.: Visit your new regional contractor's Web site for a list of providers. Remember, if you see network providers, you'll be using the Extra option and pay lower copayments.
- Outside of the U.S.: Contact your TRICARE Service Center for help locating a qualified host nation provider. The TRICARE Extra option is not available in overseas areas.
- If you move to a new region, you'll have a new claims address for submitting your TRICARE claims.
- Learn your new region's prior authorization requirements because these requirements can differ by region.

When Using TRICARE For Life

TRICARE For Life—TRICARE's coverage for those who are eligible for Medicare—requires no enrollment and you'll have a smooth transition when you move. [TRICARE for Life](#) contact information: WPS TRICARE For Life, P.O. Box 7889, Madison, WI 53707-7889; 1-866-773-0404; TDD 1-866-773-0405

- Once you arrive at your new location, update your personal information in the Defense Enrollment Eligibility Reporting System (DEERS) immediately.
- Find Medicare providers in your new area.

If you move overseas, your TRICARE For Life coverage may change depending on where you move. In U.S. Territories such as Guam, Puerto Rico and the U.S. Virgin Islands, TRICARE For Life coverage works the same as the stateside program. But, in all other overseas locations, TRICARE For Life Overseas works differently because Medicare does not provide coverage in most overseas locations. Therefore, TRICARE is the primary payer. You can get care from any host nation provider and you will be responsible for TRICARE deductibles and cost shares.

Contact the TRICARE Area Office for the overseas area where you are moving or the nearest American Embassy Health Unit for assistance finding a host nation provider.

Getting Care Along the Way

- Routine Medical and Dental Care—Get it before you go.

Before you move, make sure you've received any routine medical or dental care you think you might need during the time you'll be traveling. Or, delay the care until you get to your new duty location.

- Emergency Care in the United States—Call 911 or go to the nearest emergency room.

TRICARE defines emergency care as medical services provided for a sudden or unexpected medical or psychiatric condition, or the sudden worsening of a chronic (ongoing) condition that is threatening to life, limb, or sight and needs immediate medical treatment, or which has painful symptoms that need immediate relief to stop suffering. If you're traveling near a military treatment facility (MTF), you should go to the MTF or military dental treatment facility for emergency services. If you are hospitalized in a civilian facility for more than 24 hours, contact your regional contractor

- Urgent care in the United States—Coordinate with your PCM and/or regional contractor

TRICARE defines urgent care as medical care for a condition that will not result in disability or death if not treated immediately but should be treated within 24 hours to avoid further complications. If you are in a Prime program, you must coordinate urgent care with your primary care manager and/or regional contractor before receiving care. If you are in TRICARE Standard and Extra or TRICARE For Life, you can receive care as you normally would. You should, however, contact your contractor as soon as possible to coordinate any prior authorizations that are needed.

- Emergency or Urgent care Overseas—Contact closest TRICARE Area Office or TRICARE Global Remote Call Center.

You don't need prior authorization for emergency or urgent care but the TRICARE Area Office or TRICARE Global Remote Call Center will help you find the best care available in the overseas area in which you are traveling.

Filling Prescriptions on the Road

You should have all your prescriptions filled before you leave, but if you need a prescription filled while you're traveling in the United States, you have several options:

- If near an MTF, fill the prescription at the MTF pharmacy.
- Find the closest TRICARE network pharmacy.
- If a network pharmacy is not available, you can visit a non-network pharmacy. In this case, you may have to pay up front for your medications and file a claim with Express Scripts, Inc., for reimbursement. For more details, visit the [TRICARE web site](#)
- The mail-order option is not recommended for a prescription you need right away, but if you'll be traveling for a long time, you can arrange for any regular prescriptions to be filled via the mail-order pharmacy.

Your pharmacy coverage is limited overseas:

- TRICARE network pharmacies are only located in the United States, Puerto Rico, Guam and the U.S. Virgin Islands. You can have prescriptions filled at host-nation pharmacies, if necessary. Host-nation pharmacies are treated the same as non-network pharmacies. If you have prescriptions filled at a host-nation pharmacy, you should expect to pay for the total amount up front and file a claim with Wisconsin Physicians Service for partial reimbursement. To learn more about pharmacy claims, visit the [TRICARE web site](#).
- To use the mail-order pharmacy overseas, the prescription must be from a U.S. licensed provider and you must have an APO or FPO address.

If You Have Questions

Your regional contractors and TRICARE Area Offices are available to answer your questions. These offices are listed above. Find even more information about moving, updating DEERS, the TRICARE regions and much more at the [TRICARE web site](#).

Installation Specific Information*Medical Care*

The Ainsworth Army Health Clinic is located on Ft. Hamilton at 114 White Avenue. The Clinic provides limited primary care for active duty members and for dependents overseas physicals only. All incoming personnel must report to the clinic to enroll in TRICARE region one. The TRICARE advisor will assist you with all the information, documentation and knowledge that you need to enroll and seek health care providers for yourself and family members.

The Ainsworth Clinic's hours of operation are Monday through Friday, 7:30 am until 4:30 pm. Active duty military should report to the Ainsworth Clinic for sick call. Sick call will continue until all patients checked in by 8:30 am and 1:30 are seen. The clinic can be reached at (718)630-4036.

Emergency Care -- Emergency care can be received by going to your nearest Emergency Room.

The nearest Medical treatment facility is approximately a one-hour drive. There are extensive and world renowned health services available in the civilian community.

If you have any questions about your health care while in the Fort Hamilton area please call (718) 630-4129 or DSN 232-4129.

Dental Care

There is no dental care provided at the Ainsworth Clinic for active duty military. The military person seeking care must go to the Ainsworth Clinic and request a form to bring to the Veterans Affairs Hospital, which provides dental care to active duty military. For family members, please seek a provider who accepts your dental/health coverage.

Health Care - Special Needs

Exceptional Family Member Program

The [Exceptional Family Member Program](#) (EFMP) is mandatory for all family members who have been identified with a special medical or educational need. Enrolling in the EFMP ensures that the family member's medical needs will be considered during the assignment coordination process.

Military Treatment Facility

The clinics and services available at [Military Treatment Facilities](#) vary by location. Before you move, identify the MTF that will serve you, visit the MTF's website to learn about the clinics and services available and to get relevant contact information.

Moving to a New TRICARE Region

If you anticipate a move to another [TRICARE region](#), work with your local TRICARE Service Center (TSC) or case manager before your move to ensure the transition is as smooth as possible. On arrival at the new duty location, your sponsor should contact the Beneficiary Counseling and Assistance Coordinator (BCAC) or TSC to ensure the transition plans are in place and to obtain authorizations for TRICARE [Extended Care Health Option](#) (ECHO) services, if applicable.

Beneficiary Counseling and Assistance Coordinator (BCAC)

All TRICARE Regional Offices and most MTFs are staffed with [BCACs](#) (formerly known as Health Benefits Advisors.) [BCACs](#) provide information, guidance and assistance on benefit options, TRICARE Prime enrollment, special authorizations, status of claims and eligibility, plus assistance with referrals and appointments. If you or your family member has a more severe medical need, contact your assigned [case manager](#).

Case Management

Case management involves a team of health care professionals who help you and your family to find solutions to complex health problems. It is important to inform your case manager if you are moving as he/she will connect you with the case manager at your new location.

Extended Care Health Option (ECHO)

TRICARE [ECHO](#) provides financial assistance to beneficiaries of active duty service members who qualify based on specific mental or physical disabilities. ECHO offers an integrated set of services and supplies beyond the basic TRICARE program. ECHO is administered by regional contractors in the TRICARE North, South, and West Regions and by TRICARE Regional Offices in overseas locations.

Transporting Medical Equipment

Your [Installation Transportation Office](#) has special procedures to follow for the transportation of medical equipment that is necessary for medical treatment required by the sponsor or family member. Some types of medical equipment may be shipped in the same manner as Professional Books, Papers, and Equipment (PBP&E).

Federal and State Health Care Programs

Medicaid - [Medicaid](#) pays for medical assistance for certain individuals and families with low incomes and resources. State Medicaid programs are usually administered by departments of social service or departments of medical assistance.

Supplemental Security Income (SSI) - [SSI](#) is a cash assistance program intended to meet basic needs for food, clothing and shelter for those who are aged, blind or disabled. It provides cash to meet basic needs for food, clothing, and shelter. Families must reapply upon each move to another state.

Title V of the Social Security Act - Many states have services for children with special health care needs that are funded by the Maternal and Child Health Services Block Grant, or [Title V](#). State departments of health web sites and local health departments will provide information on state health benefits for children with special health care needs. The Maternal and Child Health Bureaus' web site has Title V information organized by State that provide you with [Title V points of](#)

[contact](#) and other pertinent information.

Other Important Resources

Debt Collection Assistance Officer (DCAO) - TRICARE has a [DCAO](#) assigned to TRICARE Regional Offices and MTFs worldwide to help beneficiaries understand and get assistance with debt collection problems related to TRICARE. Individuals who have received a notice from a collection agency or a negative credit report because of a medical or dental bill should be referred to the nearest [DCAO](#).

Family Voices - [Family Voices](#) is a national, grassroots clearinghouse for information and education concerning the health care of children with special health needs. Family Voices also has [State points of contacts](#) with useful links to State programs and organizations.

Installation Specific Information

Exceptional Family Member Program (EFMP)

The EFMP Program Coordinator is located at Army Community Service (ACS) on General Lee Avenue. They can be reached by calling 718-630-4754. Hours of operation are Monday through Friday from 8 am until 4:30 pm.

Education - Special Education/EIS

Exceptional Family Member Program

The [Exceptional Family Member Program](#) (EFMP) is mandatory for all family members who have been identified with a special medical or educational need. Enrolling in the EFMP ensures that the family member's medical needs will be considered during the assignment coordination process.

Children from Birth to Three Years of Age

The Individuals with Disabilities Education Act (IDEA) requires all States and territories to provide [early intervention services](#) to children from birth to age three who are developmentally delayed, or who are at high risk of being developmentally delayed. Early intervention services may be provided by local school districts or health departments. There is no common name across States for the programs, but you may hear them referred to as Part C programs (because Part C is the section of the IDEA that pertains to early intervention).

The [National Early Childhood Technical Assistance Center](#) provides a list of State Part C directors and funded programs at their web site. [Military OneSource](#) can identify local early intervention programs for you.

- Parents of children who receive early intervention services should hand-carry a copy of the Individual Family Service Plan (IFSP) and most current evaluation reports to the new location.

Children from 3 through 21 Years of Age

The Individuals with Disabilities Education Act (IDEA) requires all States and Territories to provide [special education services](#) to children who are from 3 through 21 year of age. Each local school district has a special education director, and each school should have a case study committee or school based committee (terms differ) that attends to special education students' needs.

Parents of children receiving special education and related services should hand-carry all pertinent school and medical documents to include their children's Individualized Education Program (IEP) and current testing and evaluation reports to the new school.

The IDEA requires that if a child transfers to a district in the same state, the receiving school must provide comparable services to those in the child's IEP from the sending district's until the new school develops and implements a new IEP. If a child transfers to another State, the receiving district must provide comparable services to those in the child's IEP from the sending district until the receiving district completes an evaluation and creates a new IEP.

Others who can help you:

- **Parent Training and Information Centers** Each state is home to at least one Parent Training and Information Center (PTI). PTIs serve families of children and young adults from birth to age 22 with all disabilities: physical, cognitive, emotional, and learning. They help families obtain appropriate education and services for their children with disabilities; work to improve education results for all children; train and inform parents and professionals on a variety of topics; resolve problems between families and schools or other agencies; and connect children with disabilities to community resources that address their needs. [The Technical Assistance Alliance for Parent Centers](#) provides addresses and phone number of the centers in your state.
- **STOMP (Specialized Training of Military Parents)** is a federally funded Parent Training and Information (PTI) Center established to assist military families who have children with special education or health needs. The staff of the [STOMP Project](#) are parents of children who have disabilities and have experience in raising their children in military communities and traveling with their spouses to different locations.

6316 So. 12th St.
Tacoma, WA 98465
253-565-2266 (v/tty)
1-800-5-PARENT (v/tty)
Fax: 253-566-8052

[Email](#)

Installation Specific Information

Special Education Services are available. Contact the Exceptional Family Member Program Coordinator at Army Community Service and the school liaison office for further details.

Contact Information

405 General Lee Avenue
Bldg 405
Brooklyn, NY 11252
Phone 718-630-4754
Phone (DSN) 312-232-4754
Fax 718-630-4473

[Website](#)

Beauty/Barber Shops

Barber Shop
123 General Lee Ave.
Brooklyn, NY 11252
Phone 718-745-4876

[Website](#)

Child Development Centers

Child Development Center
218 Marshall Drive
Brooklyn, NY 11252
Phone 718-630-4079
Fax 718-630-4524

Citizenship and Immigration Services

Army Community Service
Bldg. 405
Fort Hamilton, NY 11252
Phone 718-630-4754
Phone (DSN) 312-232-4754
Fax 718-630-4473
Fax (DSN) 312-232-4473

[Website](#)

Emergency Relief Services

Army Emergency Relief
405 General Lee Avenue
United States Army Garrison Fort Hamilton
Brooklyn, NY 11252
Phone 718-630-4754 / 718-630-4471
Phone (DSN) 312-232-4754
Fax 718-630-4473
Fax (DSN) 312-232-4473

[Email](#)

Exchange(s)

Fort Hamilton Post Exchange
123 General Lee Avenue
Brooklyn, NY 11252
Phone 718-630-4315 / 718-748-3440 / 718-748-3440

[Website](#)

Adult Education Centers

Army Education Center
218 A (annex) Marshall Drive
Brooklyn, NY 11252
Phone 718-630-4715 / 718-630-4980 / 718-630-4344
Phone (DSN) 312-232-4715
Fax 718-630-4715
Fax (DSN) 312-232-4715

Beneficiary Counseling Assistance Coordinators

TriCare Enrollment
Ainsworth Clinic
114 White Avenue
Brooklyn, NY 11252
Phone 718-630-4611 / 1-877-874-2273
Fax 718-491-2107

[Website](#)

Child and Youth Registration and Referral

Child/Youth Services Coordinator
137-C Poly Place
Brooklyn, NY 11209-4307
Phone 718-630-4479
Fax 718-630-4874

[Website](#)

Commissary/Shopette

Commissary
115 White Avenue
Fort Hamilton, NY 11252
Phone 718-630-4960
Phone (DSN) 312-232-4960
Fax 718-630-4566

[Website](#)

Monday Closed

Tuesday, Wednesday, Friday 10:00 a.m. - 7:00 p.m.

Thursday 9:00 a.m. - 7:00 p.m., Friday 10:00 a.m. - 7:00 p.m.

Saturday 9:00 a.m. - 6:00 p.m.

Sunday 10:00 a.m. - 6:00 p.m.

Exceptional Family Member Program/Special Needs

Exceptional Family Member Program
Ainsworth Clinic
114 White Avenue
Brooklyn, NY 11252
Phone 718-630-4417 / 718-630-4611
Fax 718-630-4473

[Email](#)

Family Advocacy Program

Family Advocacy Program Manager
Army Community Service
405 General Lee Avenue
Brooklyn, NY 11252
Phone 718-630-4754
Fax 718-630-4473

Family Center

Army Community Service
Bldg. 405

Fort Hamilton, NY 11252
Phone 718-630-4754
Phone (DSN) 312-232-4754
Fax 718-630-4473
Fax (DSN) 312-232-4473

[Website](#)

Gymnasiums/Fitness Centers

Fitness Center
402 McArthur
Brooklyn, NY 11252
Phone 718-630-4793

Household Goods/Transportation Office (outbound)

Transportation Office
114 White Avenue
United States Army Garrison Fort Hamilton
Brooklyn, NY 11252
Phone 718-630-4039 / 718-630-4080
Phone (DSN) 312-232-4039/4080
Fax 718-630-4504
Fax (DSN) 312-232-4504

[Email](#)

Housing Referral Office/Housing Privatization

GMH Military Housing
137A Poly Place Apt. 1-B
Brooklyn, NY 11209
Phone 718-630-4697

[Website](#)

Library

Fort Hamilton Post Library
404 Marshall Drive
Fort Hamilton, NY 11252
Phone 718-630-4875
Fax 718-630-4038

Family Child Care/Child Development Homes

Family Child Care
218 Marshall Drive
United States Army Garrison Fort Hamilton
Brooklyn, NY 11252
Phone 718-630-4525
Phone (DSN) 312-232-4525
Fax 718-630-4524

[Email](#)

Household Goods/Transportation Office (inbound)

Transportation Office
114 White Avenue
United States Army Garrison Fort Hamilton
Brooklyn, NY 11252
Phone 718-630-4039 / 718-630-4080
Phone (DSN) 312-232-4039/4080
Fax 718-630-4504
Fax (DSN) 312-232-4504

[Email](#)

Housing Office/Government Housing

GMH Military Housing
137A Poly Place Apt. 1-B
Brooklyn, NY 11209
Phone 718-630-4697

[Website](#)

Legal Services/JAG

Legal Office
117 General Lee Avenue
United States Army Garrison Fort Hamilton
Brooklyn, NY 11252
Phone 718-630-4743 / 718-630-4004
Phone (DSN) 312-232-4743
Fax 718-630-4303
Fax (DSN) 312-232-4303

Loan Closet

Relocation Assistance Program
Army Community Service
405 General Lee Avenue
Brooklyn, NY 11252
Phone 718-630-4754 / 718-630-4462
Phone (DSN) 312-232-4754
Fax 718-630-4473
Fax (DSN) 312-232-4473

[Email](#)

MWR (Morale Welfare and Recreation)

Morale, Welfare and Recreation (MWR)
137C Poly Place, Apt 1C
United States Army Garrison Fort Hamilton
Brooklyn, NY 11209
Phone 718-630-4758
Phone (DSN) 312-232-4758
Fax 718-630-4613
Fax (DSN) 312-232-4613

[Website](#)

Personal Financial Management Services

Consumer Affairs & Financial Planning
405 General Lee Avenue
Brooklyn, NY 11252
Phone 718-630-4754 / 718-630-4471
Phone (DSN) 312-232-4754
Fax 718-630-4473
Fax (DSN) 312-232-4473

Restaurants/Fast Food

Community Club
207 Streling Drive
Brooklyn, NY 11252
Phone 718-630-4361 / 718-833-9772
Phone (DSN) 312-232-4361

[Website](#)

Temporary Lodging/Billeting

Adams Guest House (Under Construction)
210 White Avenue
Brooklyn, NY 11252
Phone 718-630-4892 / 718-630-4052
Phone (DSN) 312-232-4892
Fax 718-630-4603
Fax (DSN) 312-232-4603

[Email](#)

[Website](#)

Welcome/Visitors Center

Check-in Procedures
113 Schum Avenue
Brooklyn, NY 11252
Phone 718-630-4706 / 718-630-4705
Fax 718-630-4709

[Website](#)

Military Clothing Sales

AAFES
AAFES/Post Exchange
123 General Lee Ave.
Brooklyn, NY 11252
Phone 718-748-3440

[Website](#)

Relocation Assistance Program

Relocation Assistance Program
Army Community Service
405 General Lee Avenue
Brooklyn, NY 11252
Phone 718-630-4754 / 718-630-4462
Phone (DSN) 312-232-4754
Fax 718-630-4473
Fax (DSN) 312-232-4473

[Email](#)

School Age Care

School Ages Services & Child/Youth Services Coordinator
137C Poly Place
United States Army Garrison Fort Hamilton
Brooklyn, NY 11209
Phone 718-630-4475
Phone (DSN) 312-232-4475
Fax 718-630-4874
Fax (DSN) 312-232-4874

Travel Office

Carlson Wagonlit Travel
111 Battery Avenue
Brooklyn, NY 11252
Phone 718-630-2706

[Website](#)

Youth Programs/Centers

Youth Services
125 Wainwright Drive
Brooklyn, NY 11252
Phone 718-630-4123
Phone (DSN) 312-232-4123
Fax 718-630-4874
Fax (DSN) 312-232-4874

Major Units

U.S. Army Garrison Fort hamilton

Contact Information: (718)630-4706

CGM Juan A. Caez

Contact Information: (718)630-4339

77th RSC Ernie Pyle USARC Fort Totten

Contact Information:

Commanding General

(718) 352-5665

DSN: 456-0077

FAX: (718) 352-5830

5th Medical Brigade

Contact Information:

Commander

(718) 630-4305

DSN: 232-4305

344th CSH (HUS)

Contact Information:

Commander

(718) 630-4132

DSN: 232-4132

FAX: (718)630-4009

Army Corps of Engineers

Contact Information:

Information

(718) 765-7003

DSN: 232-7003

FAX: (718)765-7168

New York Military Entrance Processing Station

Contact Information:

Commander

(718) 630-4870

DSN: 232-4870

FAX: (718) 833-1037

Hofstra University

Contact Information:

(516) 463-5648

FAX: (516) 463-4937

Naval Criminal Investigation Services

Contact Information:

Supervisory Special Agent

(718) 630-4773

DSN: 232-4773

Fort Hamilton Post Exchange (AAFES)

Contact Information:

Store Manager

(718) 748-3440

DSN: 232-4315

FAX: (718) 745-3648

St. John's University

Contact Information:

(718) 990-2751

427th Detachment

Contact Information:

Chief

(718) 630-4540

DSN: 232-4540

FAX: (718) 630-4565

1179th Deployment Control Group

Contact Information:

Commander

(718) 630-4276

DSN: 232-4276

7238th US Army Hospital

Contact Information:

Commander

(718) 630-4548

DSN: 232-4548

FAX: (718) 630-4193

New York City Recruiting Battalion

Contact Information:

Commander

(718) 630-4645

DSN: 232-4645

FAX: (718) 630-4175

New York fraud Resident Agency (CID)

Contact Information:

Special Agent In Charge

(718) 630-4402

DSN: 232-4402

FAX: (718) 630-4405

Fort Hamilton Branch Office

Contact Information:

Special Agent In Charge

(718) 630- 4441

DSN: 232-4441

FAX: (718) 630-4405

Defense Commissary Agency

Contact Information:

Store Director

(718) 630-4553

DSN: 232-4553

FAX: (718)630-4566

Ainsworth Army Health Clinic

Contact Information:

OIC

(718) 630-4036

DSN: 232-4036

FAX: (718)630-4337

New York City Health Care Recruitment Team

Contact Information:

HCRTL

(718) 630-4081

DSN: 232-4081

FAX: (718) 630-4576

722nd Aeromedical Staging Squadron

Contact Information:

Commander

(718) 630-4867

DSN: 232-4867

FAX: (718)630-4500

8th Medical Brigade

Contact Information:

Commander

(718) 630-4057

DSN: 232-4057

FAX: (718) 630-4834

Fordham University

Contact Information:

(718) 817-4875

FAX: (718) 817-4649