

## Plan My Move Booklet for Fort Gordon

### Overview



**Location**

Fort Gordon is located just a few miles southwest of the city of Augusta, Georgia. The post is located in Richmond County and our Gate 2 is only a few hundred yards from Columbia County. Fort Gordon is 139 miles from Atlanta. We are also 138 miles from the charm of Charleston, South Carolina, 211 miles from the beaches, entertainment, and golf courses of Myrtle Beach, and 122 miles from the historic streets of Savannah. You'll find that the cost of housing and other living expenses in the Augusta area is moderate. The weather is mild, the golf is great, and Southern hospitality is alive and well. The base operator's phone number is 706-791-0110.

### History

Camp Gordon, named for Confederate Lieutenant General John Brown Gordon, was activated for infantry and armor training during World War II. Almost deserted after June 1948, the post came to life in September 1948, with the establishment of the Signal Corps Training Center. Camp Gordon, became a permanent Army installation on March 21, 1956, and was re-designated Fort Gordon. Designating the installation the U.S. Army Signal Center, the Army consolidated all communications training at Fort Gordon on October 1, 1974. The arrival of the Army's Computer Science School was only part of the impetus for the fort's tremendous growth during the 1980s. The following decade found its Mobilization Command deploying numerous troops to Southwest Asia during Operation Desert Shield-Desert Storm (1990-1991). Fort Gordon figures prominently in the post-Cold-War national defense. For more information, go to the [Fort Gordon homepage](#).

### Mission

Fort Gordon's primary mission is training for signal and ordnance soldiers. The installation is also home to the 35th Signal Brigade, 513th Military Intelligence Brigade and the Regional Security Operations Center. The Dwight David Eisenhower Army Medical Center, serving the Southeastern states, is also located here.

### Population Served

Average Daily Population

Military	11,952
Civilian	6,780
On-Post Family Members	3,135
Off-Post Family Members	8,308
Civilian Family Members	4,738
Retired Military	11,865
Retiree Family Members	15, 697
<b>TOTAL</b>	<b>62,475</b>

## Base Transportation

The Garrison operates a shuttle service on the installation. Shuttle maps and schedules are available in the Darling Hall lobby.

## Sponsorship

To obtain a sponsor here at Fort Gordon prior to your arrival, please use the [online sponsorship request](#). If not being met by your sponsor, report to Darling Hall upon arrival. If arriving after duty hours, contact the Installation Operations Center at 706-791-9747, DSN 312-780-9747.

If you need to send mail to Fort Gordon prior to your arrival, address it to: Your Name, Post Office, General Delivery, Fort Gordon, GA 30905. The post office will hold mail for 15 days if incoming from CONUS, 45 days if incoming from OCONUS. The phone number for the post office on post is 706-791-4677.

## Temporary Quarters

Priority of temporary quarters assignment is provided to TDY students due to the new Military Training Service Support (MTSS) Program initiative, then to PCS and other transient guests. MTSS students do not need to make advanced reservations because they are booked via ATRRs. All others may call for reservations at 706-790-3676, DSN 312-780-3676, ext 1007 or 1008. More information on post lodging is available on the [MWR web site](#).

Lodging has limited designated pet rooms. Please indicate your pet requirement when making reservations so reservationists can inform you of availability and additional associated costs. A list of local hotels and motels is available on the [Army Community Services web site](#). The list identifies those that accept pets.

## Relocation Assistance

Our Welcome Center in Darling Hall, Room 172, Orientations for incoming personnel are held there every Tuesday. The orientations begin at 1 pm and are a part of in-processing. The Welcome Center can also provide welcome packets, maps, and other local information. Computers are available there for your use as well. Our lending closet offers household items for 30 day loan.

We strongly urge you to [request a welcome CD](#) from our ACS office. The CD contains a wealth of information, video, and the entire Augusta/Aiken telephone book. For more assistance, contact us at 706-791-1922, DSN 312-780-1922.

## Critical Installation Information

Every April, the Augusta National hosts the Masters, one of the world's four major golf tournaments. The event is held the first full week of April. Thousands of visitors will be here for the practice rounds, the Par 3 event, and the tournament itself. Every hotel and motel for miles around will be filled to capacity, including the guest house and other lodgings on post. Also, restaurants will be packed, so plan to eat at home that week. *Do not arrive in Augusta during Masters week without reservations.*

## Sponsorship

Settling into your new location and your new unit takes time. [Plan My Move](#) is designed to assist you with information about your new location. Complimenting Plan My Move each of the military Services has a Sponsorship Program which is very helpful in providing new unit information. Sponsors can make your transition smoother. The purpose of the Sponsorship program is to:

- Provide a sense of belonging
- Ease the transition for inbound service members or civilians and their family members
- Increase productivity
- Reduce culture shock
- Help newcomers make informed decisions
- Cultivate new friendships
- Improve morale

A sponsor is someone from your new unit who is assigned to assist you settling into your new location. You can request a sponsor through your unit, or with help from the Relocation Assistance Program or the Family Center at your new installation.

Your Service will appoint your sponsor in writing. He/she will be the same or close to your rank and the same marital status, if at all possible. This person will be knowledgeable about the local community and the installation; available to assist you and your family for at least two weeks post arrival, and be someone who is positive and outgoing.

A sponsor's duties include:

- Contacting you and your family by letter of introduction or e-mail upon learning of your assignment to the installation.
- Following up with a personal phone call after contact has been made.
- Sending information about the installation/area which you may require, or putting you in touch with the resources on the web and at the installation that provide current, complete and up-to-date information such as those provide by the Relocation Program.
- Answering any questions which you or your family may have, or, again, providing the proper resources to answer those questions.
- Confirm transportation and lodging arrangements.
- Assisting with obtaining a Post Office Box for your mail.
- Meeting you and your family upon arrival.
- Accompanying you to your check in point for the unit.
- Introducing you to the Family Center and lending closet
- Providing essential service locations such as commissary, exchange, gas station, bank.
- Being available when you arrive at your installation to meet you, show you around, and help you through in-processing.

If you have not been assigned a sponsor, or have not been contacted as of yet, request one by contacting your gaining command or unit. If after contacting your new command you find difficulties in obtaining a sponsor, contact your Relocation Assistance Personnel for additional help with your move.

Service specific processes for requesting a Sponsor include:

- **Army and Defense Logistics Agency:** AR 600-8-8 outlines procedures for DA Form 5434, Sponsorship Program Counseling and Information Sheet. Sponsorship is mandatory for first term Soldiers. All Soldiers, private through colonel (excluding those completing advanced individual training (AIT) and those PCSing to long term schools) and civilian employees through grade 15 may participate in the advance arrival sponsorship program. Reactionary Sponsorship is available for individuals arriving at an installation without a sponsor. Contact the gaining unit to request a sponsor.

- **Air Force:** Gaining Unit Commander Support Staff/Military Personnel Element will assign a sponsor upon receipt of assignment notice. Assigned sponsor will then make contact with the inbound member.
- **Navy:** OPNAV INSTRUCTION 1740.3C prescribes procedures regarding Command Sponsor and Indoctrination Programs. This Program is designed to facilitate the adaptation of Sailors and their families into new working and living environments, to minimize the anxiety associated with a Permanent Change of Station (PCS) move, and afford Sailors and their families the greatest opportunity for a successful and productive tour of duty.

Command sponsor and indoctrination responsibilities begin upon receipt of PCS orders and continue until the Sailor has become an integral part of the new command and is fully cognizant of all policies, programs, services, and responsibilities available through the command. Commanding Officers shall establish a Command Indoctrination Program to include the delivery of the Navy Pride and Professionalism training per this instruction. COs should ensure all incoming personnel receive command indoctrination training within 30 days of arrival or within 3 drill weekends.

Enclosures (1) and (2) of OPNAVINST 1740.3C outline responsibilities and provide guidance for these programs. Assistance to local commands regarding the Command Sponsor Program is through the Fleet and Family Support Center (FFSC) Relocation Assistance Program staff.

- **Marine Corps:** Gaining Unit Commander will assign a sponsor on request. Overseas commands should assign a sponsor automatically, however if one is not assigned, send a request to the gaining command. A sample request form is available on our website that can be filled out and sent to the gaining command. See the following [website](#).

*Sponsors' responsibilities and abilities to be available will vary from installation to installation, depending upon the priority which the installation and unit commanders give to the program; however, the Services are making the Sponsorship program a priority as research has shown the many benefits of good sponsorship to service, family members and youth.*

### **Youth Sponsorship**

The Youth Sponsorship Program depends on the availability of youth who volunteer to become sponsors. The Youth Services topic should explain the Youth Sponsorship program at your new installation, but if it does not answer all of your questions, contact your Relocation Manager to inquire about the program and acquiring a youth sponsor.

## **Directions to Installation**

### **Traveling to Fort Gordon**

#### *From Airport by Car*

If arriving at Fort Gordon by air, you'll land at Augusta Regional Airport which is commonly called Bush Field. The airport is serviced by Delta and US Airways. To get to the post, exit from the airport's main entrance and take Tobacco Road. Tobacco Road will lead you directly into the post via Gate 5.

After entering the gate, follow Avenue of the States, which will become Rice Road. At the intersection with Chamberlain Avenue, Darling Hall (the soldier service center) will be on the right. It's a three-story brick building with a red roof.

#### *From Airport by Taxi*

If you need ground transportation to the post, exit the airport terminal and you should find a taxi stand. Radio Cab has the contract to provide a taxi service on to the installation. Cab fares from the airport to the post should be \$15.00 for up to two passengers, \$3.00 for each additional passenger. Make sure that the cab is a Radio Cab which has "Post Service" written on both front doors and is marked with a two-digit number. Other cabs may deliver you to Fort Gordon, but the cost may be substantially higher. There is no shuttle transportation to the post.

#### *For AIT Soldiers only:*

You may call the 15th Signal Brigade staff duty at 706-791-8314 and request to have the driver pick you up at the airport.

#### *By Car*

- Take Interstate 20 (Note: Interstate 20 is likely to be congested and dangerous at times due to two major road construction projects that are underway between Exit 200 and Exit 194.)
- Take Exit 194 to Belair Road and Dyess Parkway
- Follow the Dyess Parkway signs, and also the Fort Gordon signs. (Dyess Parkway is named after Augusta native Jimmie Dyess, the only person to be awarded both the Medal of Honor and the Carnegie Hero Award.)
- Dyess Parkway will bring you directly into the post through Gate 1
- Follow the road, which is Chamberlain Avenue, past the guard house
- On the left, you will see Darling Hall, a three story brick building with a red roof, Darling Hall is the Soldier Service Center and, most likely, your first stop at Fort Gordon

Gate access is restricted. You must have your ID card, driver's license, POV registration, and proof of POV insurance.

## **Check-in Procedures**

### **Travel Planning**

Be sure to make reservations for temporary lodging well in advance. Much of the lodging on Fort Gordon is used to house students; many travelers stay in hotels off the installation. A [list of local motels and hotels](#) can be found on the ACS website.

The Masters golf tournament is held in Augusta every year during the first full week of April. Every hotel and motel room in town will be full. Do not arrive at Fort Gordon that week without a confirmed hotel reservation.

### **Reporting Procedures**

If you are enlisted and are here for training in a Signal or Ordnance MOS, report to Darling Hall, Room 191. After duty hours, report to the 15th Signal Brigade, Building 25710 on Barnes Avenue. If you need a ride from the Augusta airport, call staff duty at 706-791-8314.

If you are here for a course at the Regimental NCO Academy, report to Building 24402 on the corner of Lane Avenue and 25th Street, regardless of the time of arrival.

Officers here for Signal training courses should report to the 442d Signal Battalion in Greeley Hall, Building 29809, regardless of the time of arrival.

If you are Signal permanent party and arriving during duty hours, enlisted should report to Darling Hall, Room 271. Officers report to Darling Hall, Room 262. After duty hours, Soldiers in a Signal MOS with no unit specified on their orders report to the 15th Signal Brigade, Building 25710 on Barnes Avenue. If you are E5 or below, the Brigade will attempt to place you in a transient room until the next duty day. Soldiers in ranks E6 and above, and all accompanied Soldiers, should find lodging off-post until the next duty day.

If reporting to the 93d Signal Brigade, during duty hours report to Darling Hall. After hours, report to the 93d Brigade HQ, Building 25440, on Brainard Avenue.

513th MI Brigade report to Darling Hall during duty hours; after hours report to Bldg 21710 on Barnes Avenue.

206th MI Battalion should report to Darling Hall during duty hours; after hours call 706-791-5250 to report in.

Eisenhower Army Medical Center (all ranks) should report to Bldg. 319 regardless of time of day.

US Army DENTAC personnel should report to Bldg. 38717 on 38th Street; after hours report to Building 319.

NIOC Georgia personnel should report to Command Admin in Bldg 28423 during normal working hours (M-F, 7:30 a.m.-4:30 p.m.). After hours contact the CDO at 706-564-0703, pager 706-732-3262.

If you are here for CID LS (Navy Det.), formerly known as the Navy Supply Corps School, report to Building 25429 during duty hours. After hours, call the duty officer at 706-421-4840.

31st Intel Squadron should report to Building 28423 during duty hours. After hours, E1-4 first term unaccompanied personnel report to Building 28430 for billeting. All others should locate lodging and report the next duty day.

338th TRS personnel should report to Building 25703 regardless of time of arrival.

Co D Marine Support Battalion personnel should report to Building 28423; after hours call 706-791-2613.

Marine Corps Detachment personnel should report to Building 25425; after hours call the duty officer at 706-399-1888.

Foreign students should call 706-791-6020 during the duty day; call 706-791-8220 after hours.

A newcomer orientation is held in Darling Hall every Tuesday at 1:00 p.m.. Permanent party personnel are required to attend; spouses are welcomed.

We urge you to request a sponsor in advance using our [online request](#).

**What To Do If You Get Married Enroute**

If you get married before your PCS, you must inform your commander and follow the procedures exactly as you are told. The military will not pay for travel and housing of your spouse if you do not follow proper procedures.

## **Relocation Assistance**

### **Programs and Services**

While moving is always stressful, your stress can be drastically reduced if you take full advantage of the information, education, and personal assistance provided to you by the Relocation Program. This is the place to find answers and get referral to other installation resources as well as assistance with in-transit emergencies. The most important thing you can do to ensure a smooth move is to start planning early using the many Relocation Assistance program services and tools available.

*Individual PCS Planning* -- Most relocation programs offer one-on-one consultation for anyone needing assistance. In particular those making their first military move, first overseas move, or those with challenging and complex situations such as special needs family members or financial problems should call the Relocation Program for an appointment.

*Military Installations and Plan My Move* -- For managing and planning your move, use these two DoD sponsored web-based relocation tools with information on over 250 installations worldwide. You can estimate expenses, find the forms necessary for housing and household goods, keep a calendar of events and take other necessary actions to ensure a successful move.

*Loan Closet* -- Basic household goods items are available to borrow while waiting for your personal property pre-departure or upon arrival. The typical items in stock include: pots and pans, dishes, silverware, irons, ironing boards, portacribs, high chairs, and infant/toddler car seats. Generally, towels and bed linens are not available, so these should be packed in your hold baggage.

*Workshops and Briefings* -- The classes offered vary from installation to installation but you can generally find classes on buying, selling and renting smart, budgeting and finance, moving with children, general moving preparation and many other moving related topics.

*Pre-departure Briefings* -- Sometimes called Smooth Move or PCS Briefings, you and your spouse will want to attend for sure. These briefings provide essential information that can prevent you from making uninformed and costly decisions before your move.

*Settling-in Services* -- These may include welcome wagon services, local area tours with childcare often provided, or basic household items to use until your goods arrive. Overseas arrival services may include introductory language classes and cultural awareness training.

*Deployment Support* -- The Family Center assists unit family readiness groups and Ombudsman programs during the entire deployment cycle. Support includes services for special needs, classes on deployment preparation, managing finances, helping children adjust, family separation, return and reunion, and information on resources available locally and on-line.

*Foreign Born Spouse Support* -- Whether your question concerns immigration and naturalization, learning the English language or how to take local transportation, the Relocation Program provides assistance, classes and referrals.

*Emergency Assistance* -- From time-to-time emergencies occur while moving, the Relocation Program office has the resources to provide emergency financial assistance and referrals.

*Transition Assistance* -- This is a mandatory program available to assist personnel and family members when they separate from the military. The Relocation Assistance office will establish your individual transition plan and refer you to all the installation and community resources necessary to complete a successful transition.

### **Installation Specific Information**

Army Community Service (ACS) presents a newcomer orientation every Tuesday at 1 pm in Darling Hall, Bldg 33720. This orientation includes information on schools, safety rules and local laws, housing, and much more. The orientation must be attended as part of inprocessing.

Lending closet services are available during regular duty hours. Please bring a copy of orders assigning the soldier to Fort Gordon. The lending closet has cots, dish kits, baby items, and small appliances. The lending closet does not have

linens, pillows, blankets, or furniture. Furniture is not available on post.

## **Emergency Assistance**

### **Planning for Emergencies**

Emergency assistance and referrals are available at Army Community Service located in Darling Hall.

### **Army Emergency Relief(AER)**

For those active duty or retired military families who find themselves in unexpected, emergency financial situations, Army Emergency Relief (AER) may be able to provide an interest free loan or outright grant. AER also provides assistance to spouses and orphans of deceased service members. Active duty soldiers should apply to Army Emergency Relief through their unit commanders.

### **After Hour Emergencies**

For after-hours emergencies, contact the Installation Operations Center (IOC) at 706-791-9747.

### **Emergencies while En Route**

In case of an emergency while en route, contact the nearest military installation. You may also contact the American Red Cross at 1-877-272-7337.

## **Motor Vehicles**

### **Registration & Licensing Requirements**

Georgia State law requires you to have sufficient liability insurance and a valid driver's license in order to operate a vehicle. The term "vehicle" generally includes automobiles, motorcycles, vans, trailers and boats regularly parked or garaged overnight. Further, your vehicle must be properly registered. Even though you are in the Military, you may be required to register your vehicle in-state and obtain an in-state license within a few months of moving. Access complete information on insurance, driver's licensing, and where and how to register your vehicle by visiting the [State Department of Motor Vehicles](#) website.

### **State Laws**

You and your passengers must always wear seatbelts while driving, you will be ticketed and issued heavy fines if seatbelts are not secured. State law requires that all children under 5 years of age and 57" in height be properly restrained in child seats. Some states also require younger, smaller children to sit in the back seat.

Motorcycles and their operators are subject to special laws. If you own and operate a motorcycle, you must comply with those laws. Visit the State Department of Motor Vehicles website for more information.

Many States and local jurisdictions have strict laws about the use of cell phones and other digital devices while driving. Research these laws on the State Department of Motor Vehicles website. Tickets will be issued and fines assessed for violating these laws. Play it safe and always use a hands free device if you must use a cell phone or other PDA while driving. Hands-free devices must be used while operating a motor vehicle on ALL military installations worldwide.

### **Base Regulations**

Speed limits are well posted and are strictly enforced. Pedestrians have the right-of-way in crosswalks. Exercise caution in the area around Chamberlain Avenue and Barnes Avenue due to formations and individuals crossing streets. Note that the daytime speed limit on Chamberlain Avenue between 19th Street and Rice Road is 25 MPH and is strictly enforced.

Entrance to the installation is restricted. ID card, driver's license, proof of POV insurance, and state POV registration are required for entrance.

Safety Seats -- The installation enforces Georgia laws concerning motor vehicle safety. Child safety seats are required for children who have not reached their sixth birthday. Seat belt use is mandatory.

### **Registering Vehicles on Base**

Newly assigned or employed personnel are required to register privately owned vehicles within seven working days after arriving at Fort Gordon.

Registrants must show a valid driver's license, valid identification card, copy of the registration as provided by the state in which registered, and proof of motor vehicle insurance.

## **Loan Closet**

### **Items Available**

The lending closet inventory includes cots, dish kits, small appliances, ironing boards and irons, high chairs, and child car safety seats. Please note that the lending closet has no linens or blankets.

### **How to Borrow**

The ACS lending closet is located in Room 172, Darling Hall. Items are available for a loan of up to thirty days. During busy moving periods, some items may not be available. A copy of orders assigning the soldier to Fort Gordon is required.

## **Housing - Overview**

### **Government Housing**

Fort Gordon currently has approximately 900 family housing units. All family housing is privatized and operated by GMH Military Housing. Over 300 new homes have been built since May 2007. Many have garages (in some cases, two car garages) and fenced back yards. The number of units available at any given time varies due to new construction and renovation work. Wait time vary depending on rank and construction; as of April 2008 many arriving personnel are offered quarters immediately and others within one month.

#### *Signing Your "Lease"*

Residents living in Fort Gordon housing will release their BAH to GMH Military Housing. In the event that both husband and wife in one home/dwelling are active duty Residents, only the senior member or the member drawing BAH with dependent rate will release the BAH to Landlord, whichever is higher.

Residents will not make monthly rental payments; instead they will sign a Resident Responsibility Agreement that will contain a provision authorizing the Army's allotment management vendor to process the BAH allotment from the Resident's military pay.

Should the Resident Responsibility Agreement term begin other than the first day of a month, Residents will be required to make the partial month's rent payment via money order, cashier's check, debit or credit card at the time of signing the Resident Responsibility Agreement. By paying through the automatic payment system, no security deposit will be required. Rent will continue to equal BAH as adjustments are made to Residents' BAH for periodic increase, promotion, or demotion.

#### *Moving In*

Once a home has been assigned, the Resident will be given a confirmation letter showing the house number and the move-in date so this information can be provided to the Transportation Office and the move can be scheduled. On Move-In date, the Resident will be given a housing orientation. This will consist of an explanation of the terms of the Resident Responsibility Agreement, an explanation of the Lead Based Paint Handbook, instructions on placing a service request, an overview of the Resident Guide, and an explanation of the Property Condition Report.

The Community Manager or Resident Specialist will accompany the Residents to their home, complete the Property Condition Report, provide instructions on the operation of appliances, and point out the location of thermostats, circuit breakers/fuse boxes, and water shut-off valves.

All utilities are currently included in the BAH housing allowance with the exception of TV cable service, Internet access and telephone service. It is the Resident's responsibility to make arrangements for TV cable, Internet access and telephone services.

#### *Pets*

All pets must be registered with the Post Veterinarian as well as the Community Management Office at the time of signing the Resident Responsibility Agreement signing or within 10 days of acquiring the pet. A Pet Addendum will be executed. All pets *must* be kept current with vaccinations, testing, and/or treatments.

All dogs and cats must wear their current rabies vaccination tag on their collar or harness. If the tag is lost, a replacement will be obtained from the Post Veterinarian by presenting the animal's current rabies vaccination certificate. The term "pet owner" will include any person owning, keeping, or harboring an animal.

Two domestic pets are allowed per home. Dogs and cats are permitted in the home provided they do not become a nuisance to the community or the Community Management Team.

The following breeds are not permitted at Fort Gordon: Akita, Boxer, Chow, Doberman, Pit Bull, Rotweiller, American Staffordshire Terriers, English Staffordshire Bull Terriers, wolf hybrids or any other breed with dominant traits geared toward aggression. Farm, exotic and wild animals are not allowed in family housing. These animals include all animals normally used as work animals and those kept for the production of food, or opossums, raccoons, and any other species of animal not usually considered to be domestic.

The Post Veterinarian is authorized to examine and treat animals owned by person authorized medical privileges. Fees charged for the treatment of privately owned animals will be determined by Animal Care Fund Council to whom the funds go. For general information regarding the Veterinary Clinic call 706-787-7375. Residents will clear with the Post Veterinarian prior to PCS, ETS or retirement to retrieve their animal's health record. Animal health certificates, when required for interstate and/or overseas travel in conjunction with a move may be obtained from the Post Veterinarian.

#### *Single Service Member Housing*

Barracks housing for single service members is controlled by each unit. Renovations are underway for some barracks buildings. There is a wide variety of room configurations depending on rank and unit.

Augusta has many apartments within a few miles of Fort Gordon. Rent is reasonable and is below national averages. Typically, vacancies will be common due to high turnover among military residents. There are few, if any, furnished apartments available. Furnished corporate apartments can be found, but rents start at about \$1300 per month.

If looking for a place to rent, investigate electric service for the particular street. There are two electric companies in the Augusta area; their deposits and policies vary widely.

#### *Exceptional Family Member Housing*

Both Olive Terrace and Lakeview housing areas have new apartments designed specifically for those with accessibility problems. All housing units on post have central air conditioning. Emergency generators are not available.

### **Non-Government Housing**

Overall, the cost of living in the Augusta area is 8.2% below the national average and housing costs are 24% below the national average. In addition, utility costs run 8.1% below the national average. The Augusta area has more homes in the mid-price range than the national average. Also, the inventory of relatively new housing (built since 1980) is higher than the national average.

Should you desire to gather some information on off-post housing in the area prior to your arrival, take a look at the [Apartment Finders site](#).

*Housing Services Office (HSO)* -- The HSO is your contact for any problems you may encounter such as discrimination complaints, tenant/landlord disputes, or any questions or problems about off-post housing is the HSO. The HSO will provide you a list of rentals with corresponding locator maps and give you information regarding the communities in which the rentals are located. If you will be living off-post in a rental property, you should purchase a renter's or tenant's insurance policy. Your landlord's insurance does not protect your belongings, only his building. A typical policy costs about \$150 per year, and is required by most local lease agreements.

*DoD Automated Housing Referral Network (AHRN)*--Visit [AHRN.com](#) or ask at your local housing office to learn about this DoD program that is currently available for most installations. The program allows military members and families to:

- Search listings and pictures of available rentals near military installations
- Find out about shared rentals
- List their own properties for rent to other military families
- List their homes for sale by owner (FSBO) to other military members
- Contact installation housing offices

AHRN is not currently available at all installations but the phased program is adding new installations every month. Check the AHRN [website](#) to see if your next assignment is an AHRN base and check out other features to assist you in your home search.

#### *Rental Options*

Augusta has a healthy rental vacancy rate, leading to available and affordable housing. Security deposits are sometimes waived for military personnel. Otherwise the deposit is usually one month's rent. If pets are allowed, there is usually a substantial nonrefundable deposit, usually ranging from \$100-300. Many apartments limit pet size to 25 pounds and are generally unfurnished. Rents vary widely, ranging from \$450-800 per month. The average rent, at \$644 per month, is significantly below the national average.

### *Purchase Options*

Home prices in Augusta are generally lower than in many parts of the country. Many incoming personnel are pleasantly surprised with how much they can get for their housing dollar. Just about every type of housing is available in the area. Homes are available for purchase in many price ranges, depending upon the geographic location and the age of the neighborhood.

Fort Gordon lies in Richmond County near the border with Columbia County. In general, Columbia County homes are newer and more expensive. Columbia County is more recently developed, with newer schools and other government infrastructure. Keep in mind that newer facilities and infrastructure come with a bigger tax bite, so expect to pay more property tax in some areas.

In a recent survey, the average price in a six-county area for a 2,400 square foot, three-bedroom, two bathroom home was \$179,400.

Local communities include Augusta and Hephzibah in Richmond County, and Martinez, Evans, and Grovetown in Columbia County.

### *Mobile Homes*

Mobile homes are typically available, and are usually furnished. Rent for mobile homes is generally less than for the average apartment. Pay special attention to the surrounding area before signing a mobile home lease. There is no mobile home park on the installation.

## **Housing - Temporary**

### **Temporary Lodging Facility**

Fort Gordon has 736 transient quarters available for government travelers. The majority of these quarters are single rooms designed for and primarily supporting TDY student population. There are a limited number of quarters suitable for PCS families with more than 2 children although multiple room reservations can be made when available.

Lodging has limited designated pet rooms. Please indicate your pet requirement when making reservations so reservationists can inform you of availability and additional associated costs. A list of local hotels and motels is available on the [Army Community Services web site](#). The list identifies those that accept pets.

More information on post lodging is available on the [MWR web site](#).

### **Availability**

Priority of assignment is provided to TDY students due to the new Military Training Service Support (MTSS) Program initiative, PCS and other transient guests. MTSS students do not make advanced reservations because they are booked via ATRRs. All others may call for reservations at 706-790-3676 ext 1007 or 1008.

### **Eligibility (relocation entitlements and lodging)**

Make sure that you understand the rules concerning relocation entitlements and temporary lodging. You **do not** receive per diem while staying in temporary lodging at your new installation. Per diem is paid only while in transit from one location to another, and it is not the same per diem as is paid for TDY travel. While in temporary lodging you are entitled to Temporary Lodging Expense (TLE) for up to ten days. The amount paid varies based on several factors.

## **Housing - Government**

### **Family Housing**

Fort Gordon currently has approximately 900 family housing units. All family housing is privatized and operated by GMH Military Housing. Over 300 new homes have been built since May 2007. Many have garages (in some cases, two car garages) and fenced back yards.

The number of units available at any given time varies due to new construction and renovation work. Wait times vary depending on rank and construction; as of April 2008 many arriving personnel are offered quarters immediately and others within one month.

For more detailed information, please see the Housing Overview.

There are no other government housing options, such as government-owned or leased housing in the community or mobile home parks operated by the government. All government housing is on the installation and is privatized.

### **Single Service Member Housing**

Barracks housing for single service members is controlled by each unit. Renovations are underway for some barracks buildings. There is a wide variety of room configurations depending on rank and unit. Many soldiers who are here for various schools other than AIT are lodged in Stinson, Griffith, and Ring Halls on the installation. In most cases, reservations are made for the soldier. The lodging phone number is 706-790-3676.

## **Household Goods - Overview**

### **Arranging Household Goods Shipments**

As soon as you are alerted to your upcoming PCS move, you can start getting your house and family ready. Clean up and get rid of junk. Hold a yard sale or take serviceable items you no longer need to a thrift shop or donate to charity. Get important family records together in one place. You can even estimate the weight of your household goods before you visit your transportation office to set up the move. If you are going overseas, you should begin to plan what items you will take in your hold baggage, in your household goods shipment and what might need to go into storage. Remember for overseas assignments electricity is different and houses are generally much smaller and cannot handle large furniture.

Set up an appointment with your transportation office as soon as you have a copy of your PCS orders. The earlier you call or visit your transportation office, the greater your chances of moving on the date you desire. The counselors will explain all your PCS move entitlements in detail. Your first decision is whether to have the government move you or whether to move yourself. There are pros and cons to each type of move. Your counselor will answer all of your questions. If you choose a government move, they will book your shipment and let you know the exact dates the movers will come. If you choose to move yourself, the counselor can assist with recommendations and tips on how to do a personal move.

#### *Automobile*

The government may ship one Privately Owned Vehicle (POV) at their expense to your new overseas location. This is handled through your transportation office. Remember to discuss your POV needs at your initial counseling session. The shipping contractor has established a [website](#) where you can track the location of your POV through the shipping process.

#### *Shipping Pets*

Planning for shipment of your pet includes researching airline requirements and quarantine and restriction laws in your new location. You will need to ask the airlines the requirements for size, weight, number of animals, kennel construction, documentation and season of the year limitations. Occasionally, small pets can be shipped on military flights but availability and regulations are always changing as well as fees. Checking the [SDDC website](#) will provide details on shipping pets.

Many international locations have strict importation laws including extended quarantines and restrictions on breeds or types of animals that can be brought into the country. Carefully research these rules as they could impact your moving schedule. Not only do overseas locations have strict rules but many locations have restrictions on dangerous dogs as well.

### **Delivery of Household Goods Shipments**

It is your responsibility to contact the transportation office as soon as you arrive at your new duty station. Let them know how you can be contacted, phone, mobile phone and e-mail. If you already have new quarters, they will help arrange delivery of your personal property shipments. Otherwise they will arrange for temporary storage until you have permanent housing.

#### *Customer Satisfaction Survey*

Once your personal property is delivered, you'll be asked to [rate the customer service](#) you received from the movers. Make sure you take the time to do this. Your feedback will make the process better for everyone.

#### *Claims*

If you have any loss or damage to your personal property you may need to file a claim. Use the front of [DD Form 1840/1840R](#) to notify the mover of any loss or damage you find at the time of delivery. If further loss or damage is discovered after the transportation provider departs, use the reverse side of the form, DD Form 1840R. You must **file DD Form 1840/1840R within 70 days of delivery**. Completing and submitting the DD Form 1840/1840R does not constitute filing a claim. A claim is separate and distinct from these forms. Your local personal property office and claims office will give you complete instructions on where and how to file DD Form 1840/1840R and your claim.

## **Household Goods - Shipping Pets**

### **Boarding**

There are no kennels available on post. For a listing of local kennels, please visit our [Fort Gordon ACS website](#).

### **Quarantines**

There are currently no quarantines for animals coming into the state or onto post.

### **Veterinary Clinic Services**

The veterinary clinic on post provides inoculations and, as time allows, some basic pet care.

### **Vaccinations**

Local laws require that dogs and cats be inoculated against rabies; dogs must wear a collar with rabies tag affixed.

### **Pet Transportation**

Pet transportation questions should be referred to your transportation office. If flying with a pet, the airline should be contacted to make arrangements.

## **Education - General Overview**

### **Richmond County Schools**

Fort Gordon actually lies in Richmond County, so students living on the installation attend Richmond County schools. The only school actually on the installation is Freedom Park Elementary, older students attend Glenn Hills Middle School and The Academy of Richmond County (high school) located off-post.

The Richmond County Board of Education operates 36 elementary schools, 10 middle schools, 10 high schools, and 3 special schools. These include three magnet schools: one elementary school for general academics, one high school for fine arts, and one high school for science, health, and engineering.

Schools are accredited annually by the Southern Association of Colleges and Schools. Average class sizes range from 20 students to 28 students, with the exception of special classes and targeted small group classes.

Bus service is widely available at no cost. All schools offer breakfast at a nominal cost, and elementary schools offer after-school care through the YMCA Prime Time program.

Gifted and talented students are transported to specific schools one day each week for special programs. Summer school is available; there is a charge for high school summer programs. Elementary and middle schools in Richmond County have a mandatory school uniform policy.

Please see the contacts for this topic regarding information about home schooling and other alternatives.

#### *Exceptional Children Programs*

Services are available for exceptional children. Moderate and Severe and Profoundly handicapped children are transported by special school buses. They are transported door-to-door with assistance from on-board aides. For less severe cases, special education is available at all schools. Information is available year-round by calling the special education office listed in the contacts for this topic.

Parents with special needs children can facilitate the transition from their child's previous schools placement to enrollment in Richmond County Schools by insuring that they have a copy of their child's current Individual Educational Plan (IEP). This document contains the information that is essential for determining the most appropriate placement for the student here in Richmond County. When a special needs student is enrolled, an Interim Placement is generally made to provide the student with the support he or she requires, based on the information in his/her IEP. The Interim Placement allows Richmond County to provide special education services to the student for 30 school days while obtaining any information necessary to establish the student's continued program eligibility under Georgia Department of Education Guidelines. Parents can facilitate this process by obtaining copies of their child's most current Eligibility Reports; Educational Evaluations; Psychological Evaluations; and as appropriate, Medical Records. Sharing this information along with the IEP, upon registration, facilitates the placement decision process. Once all eligibility information is collected an eligibility / IEP meeting is scheduled to determine appropriate programming for the student under Georgia guidelines.

#### *Grading System*

Grading system is as follows: A 90-100, B 80-89, C 75-79, D 70-74, F 0-69.

Typically, high school extracurricular programs include school publications, academic clubs, student government, fine arts, ROTC, color guard (usually associated with marching band), and cheerleading.

At most high schools, varsity sports include football, basketball, baseball, track, tennis, soccer, golf, girls softball (fast pitch), and girls volleyball. As in most of the South, high school football is the number one sport and draws big crowds on Friday nights.

Davidson and Johnson high schools have few or no varsity sports, both are magnet schools. All high schools except Davidson and Johnson field marching bands, and all high schools have chorus.

Davidson is a fine arts magnet school. Entrance is by audition only. Also a fine academic school, Davidson has some of the highest SAT scores in the state.

### **Columbia County Schools**

Many military dependent children attend schools in neighboring Columbia County. Columbia County is a rapidly growing, recently developed area with many newer schools.

In Columbia County, the Board of Education operates 15 elementary schools, 7 middle schools, and 4 high schools. All schools are accredited by the Southern Association of Colleges and Schools. Average class size ranges from 23 to 30 students, with the exception of special classes or targeted small group classes.

Bus service is widely available at no cost. Some schools, including all but one elementary school, offer breakfast at a nominal cost. Some elementary schools offer after-school care through the YMCA Prime Time program. Gifted and talented students are transported to specific schools one day each week for special programs. Summer school is available for a fee.

Information on home schooling and other alternative schooling can be obtained from the Director of Student Services at 706-541-0650.

Columbia County Schools provides services to students with disabilities in a continuum of educational environments from regular class placement with special services in students' home schools to full-day programs in specialized facilities. Students receive evaluations in all suspected areas of disability. The Individualized Education Program (IEP) determines the type and degree of required services. Students and parents are afforded all due process procedural safeguards as outlined in the Individuals with Disabilities Act 1997 (IDEA). Contact the special services office listed in the contacts for this topic for more information.

Grading system is as follows: A 90-100, B 80-89, C 75-79, D 70-74, F 0-69.

High schools typically offer a variety of extracurricular programs. All have school publications, academic clubs, student government, and cheerleading. All high schools have varsity football, basketball, baseball, track, tennis, girls softball, and golf. Some have soccer, girls volleyball, swimming, and wrestling.

## **Education - Training (College/Technical)**

### **Base Education Center**

The Army Learning Center is the primary on-post source for adult and continuing education. The center offers preparation for several tests, including the GED. Other services include:

- Education, career and guidance counseling.
- Military Occupational Specialty - career maps and promotion study guidance.
- Financial aid, grants and scholarship information.
- Montgomery GI Bill, Veterans Education Assistance Program (VEAP), and Old GI Bill/Vietnam-era VA education benefit program information.
- Evaluation of military experience for civilian college credit using the AARTS transcript or DD 295.
- ROTC Green to Gold Program, AMEDD and Physician Assistant information.
- Functional Academic Skills Training (FAST) program

### **Colleges and Technical Schools**

Brenau University, Paine College, Southern Illinois University, Georgia Military College, Troy University, and Central Michigan University offer degree programs on Fort Gordon. You can find detailed information and links to these programs on the [Education Center page](#).

Additional programs at the Associate, Baccalaureate, and Graduate levels are available from several colleges located in easy commuting distance, such as:

[Augusta State University](#)

[Paine College](#)

[Augusta Technical College](#)

[Aiken Technical College](#)

[The Medical University of Georgia](#)

[University of South Carolina at Aiken](#)

## **Education - Local Schools**

Choosing the right school for their children is a priority for military families. This article describes excellent resources for your use in planning for your child's educational needs. Parents can find current information about public, charter and private schools by using the tools below:

### **1. How do I choose a good school?**

[Choosing a School for Your Child](#) is a U.S. Department of Education publication that will help families identify what is important in selecting a school.

[The School Visit: What to Look For, What to Ask](#) Whether you are choosing a school for the first time, or because you are in transition, this site will provide you with information about what to do and what to ask.

### **2. What schools are in my area (or in the area where I may move), and how good are they?**

Several high quality commercial tools are available to assist in making decisions about which school to choose for your child. Listed below are these website tools along with information on how you access the information and what type of information each site provides.

Both [Great Schools](#) and [School Matters](#) provide a wealth of information for parents:

- School contact information
- Distance from zip code (provide the installation zip code, or the zip code of the area where you will be living)
- Public, private or charter school designation
- Student/teacher ratios
- Free and reduced school lunch program (an estimate of economic disadvantage)
- Great Schools provides a rating of schools and a parent comment section
- Percentage of students meeting or exceeding the state standards in math, reading and language arts
- Teachers - average number of years teaching experience, % of first year teachers on the staff
- Students: Average percentage of students absent from school for more than 15 days
- Ethnic breakdown and percent of students with English as a second language
- School Matters provides college prep scores (PSAT, SAT, ACT test scores)-for high schools only
- Great Schools also provides parents the ability to rate the schools and make comments on the schools.

For both sites, the user must enter the State and zip code to find schools in the area.

SchoolQuest was developed by the [Military Child Education Coalition](#) to help military families select schools. SchoolQuest also offers an Online Library that provides resources for families in transition. At this time, the SchoolQuest data base covers 99 military installations. The Military Child Education Coalition also provides a [data base of information](#) on each State's educational system.

[The School Report Tool](#) is available from Military OneSource that list names and locations of public, public charter, private, virtual and home schooling choices around major installations. [Charter Schools](#) are nonsectarian public schools of choice that operate with freedom from many of the regulations that apply to traditional public schools. Use this site to find one in your area.

### **3. How can I help plan for a successful transition in this new school and for my child's school career?**

Parents often want to know about the availability of extra curricular activities and sports, or the availability of advanced classes. For these questions, it is best to contact the schools directly. It is important to ask the right questions. The following resources can help with these questions and others.

The [Toolkit for Parents](#) was developed by the Department of Defense, especially for Military Families. This 85 page booklet walks parents through preparing for the move and the first two weeks of school....what to ask, what to take, etc..

The [Military Impacted Association](#) has [checklists](#) available for military kids who are leaving or entering a new school.

The Military Child Education Coalition has a [checklist for transferring students](#) that will be helpful. Additionally, through [SchoolQuest](#), MCEC provides parents with the ability to develop a profile for each of their children, which then will provide them with a report on issues related to transferring to a new school district.

#### **4. Question? What happens if I need help during the school year?**

During the school year, there are always questions that parents have, such as "What is the best way to help with homework?" or "What if my child needs to see a counselor because my spouse is deployed?" Military OneSource helps with these questions and has 24/7 access. You can call them at 1-800-342-9647, connect to them at the website [Military OneSource](#), or [e-mail a consultant](#).

## **Education - Local Schools/Overseas**

### **Overseas Schools -- What You Should Know**

Moving your family from one installation to another in the U.S. can be challenging enough; but moving your family overseas presents an even more complex situation. One of the most important challenges can be summed up by this question, "Where are my children going to go to school?"

This article will provide resources to help guide military families through the many questions and decisions regarding local schools abroad.

#### **Where do I start?**

Start with the information on your new installation. Visit [Plan My Move](#) and review the installation's Education - Overview article. All of the overseas installations have dedicated a portion of the Education Overview to discussing the education options available in the local community as well as the DoD schools located on the installation, if available. Most installations overseas that allow accompanied family travel have one or more DoD schools.

#### **What is the difference between a DoD school and an international or national school?**

[DoDEA](#) is the Department of Defense Education Activity. DoDEA operates DoD schools in 12 foreign countries, Guam and Puerto Rico. All DoDEA schools are fully accredited by U.S. accreditation agencies and maintain high academic standards with well rounded educational programs.

In addition to DoDEA, the [U.S. Department of State's Office of Overseas Schools](#) mission is to promote quality educational opportunities for dependents of American citizens overseas at the elementary and secondary level. If a DoD school is not available on your installation there may be a school in the local community that is an American-Sponsored Elementary and Secondary School.

International schools are English-language schools whereas National schools are schools where courses are taught in the native language. The curriculum and grading system of an International school tends to be similar to the traditional American education system. This is a consideration if your family will be returning to the U.S. prior to your child or children graduating high school. Remember, when choosing a school it is best to try to match the school with your child's needs and expectations.

#### **Where can I find a list of International schools in the country where my family is moving?**

The Internet can be an excellent resource for finding International Schools overseas. You can find a complete directory of overseas schools on the [International Schools Services' website](#).

In addition, the [World Wide Schools](#) website is an excellent resource. From the homepage you can select the country. Once you have done this, a list of schools will appear and you can then choose which one you are interested in researching. All of the information appearing on this website is provided by the schools directly. Some of the information you may find on a school includes: a background summary about the school, the school's address, phone number, website, and even the email address of the director of the school. This information should be explored so that you can make comparisons with other International schools in the area to determine the best place for your child/children.

#### **How do I decide what school is best for my child?**

This process is much the same as it would be in the U.S. You may not have as many choices but it is important to make a list of possible schools and then begin to ask around. This is a daunting task since it is likely that there will be a language barrier. However, talk to the Relocation Personnel in the Family Center and your sponsor at your new installation who may be able to put you in touch other families with children around the same age as your child/children. Always contact the school directly and ask for references.

Once you have narrowed down your options, interview the school or schools directly. This is best done in person, if possible. Ask about: attendance, atmosphere, curriculum; grading system, tuition, accreditations, the staff and administration; as well as other practical details such as, does the school provide meals, what types of extra curricular programs are available, is there transportation, holidays and schedule, sports programs, before and after school care programs, and how is the facility maintained.

**Now that I have chosen a school, how do I successfully facilitate the transition for my child?**

A successful transition should be a priority during planning the move and once the move has been completed. The more knowledge you provide your child with, the more confident he/she will feel once he/she arrives at the new school. Allow your child to be a part of the decision making process, if he/she is old enough, and take his/her opinions into account.

[MilitaryStudent.org](http://MilitaryStudent.org) provides several valuable tools to facilitate the transition process. Although many of these tools are not geared specifically to an international move the resources provided do apply to any military student transitioning to a new school in the U.S. or overseas.

## **Employment - Overview**

### **Employment Options**

Fort Gordon is located 9 miles Southwest of the city of Augusta, the center of the second largest metropolitan area in Georgia. This area consists of 13 GA counties and 5 in SC, and is known as the Central Savannah River Area (CSRA).

The unemployment rate for Augusta is 5.3%, and for the Central Savannah Region Area (CSRA) the rate is currently 6.1%. There are many large industries in the area such as Serta Mattress, Georgia Iron Works, International Paper Company, Boral Bricks, Proctor & Gamble, Quebecor World, and Sweetheart Cup Company. Two of the world's largest makers of golf and utility carts, EZ Go and Club Car, are also located here. Kimberly-Clark and Bridgestone Firestone Tires both operate large, modern facilities just across the river in South Carolina. Unfortunately, personnel turnover is at a minimum, and the hiring process can take several months. Some of these industries will seek temporary workers. This could be a good opportunity to get a "foot in the door" through a staffing agency. Due to the excellent local climate, there are several large plant nurseries in the area, and landscaping installation and maintenance is a big business.

Augusta is home to the South's largest medical college, the Medical College of Georgia, and several hospitals, including University Hospital, Trinity Hospital, Doctors Hospital, Eisenhower Army Medical Center (at Fort Gordon), Walton Rehabilitation Hospital, two Department of Veterans Affairs hospitals, and Aiken Regional Medical Center. Therefore, positions in the medical field are commonly available, either at the hospitals or at the many physicians' offices.

Furthermore, this area hosts over 100 public and private schools, which require educators and support personnel.

Jobs that are usually available are hotels/motels, food service, retail sales, and non-appropriated fund positions. These positions tend to have a quick turnover.

There are three "call centers" in the area: SITEL, T-Mobile & ADP. They employ many people and do not require education, but do require good computer skills. Starting salaries range from \$6.00 - \$8.00.

The local Georgia Department of Labor offices offer career counselors, job referrals, assistance with resumes and practice for interviews.

The Employment Readiness Program at ACS provides a bi-monthly automated workshop in WinWay Resume Deluxe, which assists with writing a successful resume. The post hosts job fairs with local companies on a regular basis.

### **Employment Documentation**

For job hunting purposes, be sure to hand carry all employment records and documents, resumes, SF 171, SF 50, transcripts, certificates, and licenses. [Information on professional licensing](#) is available on the ACS web site.

### **Unemployment Benefits**

If a spouse gives up their job at another location due to a military move, Georgia may pay unemployment benefits. For more information on how to file a claim, visit the [Department of Labor web site](#).

### **Transition Assistance**

The Army Career and Alumni Program (ACAP) provides transition assistance to military personnel exiting the service. ACAP is located on Rice Road near Chamberlain Avenue.

### **Tuition Assistance**

Tuition assistance is currently not available. However, several colleges offer classes on the installation and others are located in the community. Some of them may offer financial aid.

### **Army Community Service Employment Assistance Guide**

Army Community Service publishes an Employment Assistance Guide that includes a listing of the area's major employers in several categories. Information on job-hunting is also included. The guide is available on the "Publication" page of the [ACS web site](#).

## **New Parent Support Program**

### **General Program Description**

The Army New Parent Support Program (NPSP) provides intensive home visiting services to eligible Families with children prenatal to 3 years old whether they live on or off the installation. Activities and services provided include information and referral to military and civilian programs that support parents of infants and young children, such as parenting programs, respite care for children, and supervised play time for children. All activities and services provided through NPSP are voluntary and non-stigmatizing and emphasize the parents' strengths.

Goals of the Army NPSP are:

1. Contribute to mission readiness.
2. Support Family member adaptation to military life.
3. Enhance the knowledge and skills Family members need to form healthy relationships and provide safe, nurturing environments for children to prevent Family violence.
4. Foster a supportive military community for young military Families.

### **Staff Qualifications**

NPSP Home Visitor staff consists of Licensed Clinical Social Workers and Registered Nurses. All personnel will possess the knowledge, skills, and abilities necessary for their professional certification/licensure and positions. Local installation or State background checks, including Army Central Registry checks, will be completed on all personnel who provide services to parents and their children and will be updated annually.

### **Eligibility Requirements**

Families may be self-referred or referred by other agencies such as health care providers, chaplains, social service staff, command, or Family Advocacy Program (FAP) staff.

### **How to Enroll**

Interested families may contact the local Army Community Service (ACS) office, or their health care provider, for further information in the New Parent Support Program.

## **Child Care**

### **Central Registration**

Hours of operation for Central Registration are Monday, Tuesday, Thursday, Friday, 8:00 am - 4:30 pm and Wednesday, 8:00 am - 7:00 pm.

All children must be properly registered to use any Child and Youth Services program. The Central Registration Office is located in Building 28320 on Lane Avenue. Documents needed to register for CYS are:

- Current Immunization Record
- Birth Certificate
- Social Security Card
- Leave and Earning Statement (for both parents)
- Three Local Emergency Contacts
- Valid Government issued ID card

Guardians should bring their legal Power of Attorney. Parents have 30 days to provide Central Registration with a Family Care Plan, and documentation of a recent medical physical for each child. Registration is free for all eligible patrons. There is currently a waitlist for infant and toddler full day slots. For more information call 706-791-4455/4722.

### **Main Child Development Center**

Hours of operation are Monday - Friday, 5:15 am to 6:00 pm (Closed Weekends & Holidays).

The Ft. Gordon Child Development Center (CDC) will provide consistent, safe, nurturing environments that promotes your child's development. The curriculum and age appropriate activities, will promote the social, emotional, physical, creative and cognitive growth of your child. Programs are staffed with competent, trained and nurturing Program Assistants / Education Technicians who are responsible for the implementation of the developmental program.

The Fort Gordon Child Development Center offers full day developmental programs for infants, pre-toddlers, toddlers and preschool children ages 6 weeks to 5 years of age. The full day program is open from 5:15 am to 6:00 pm, Monday - Friday.

The program also offer hourly care services to parents who need care on an intermittent basis for children ages 6 weeks to 12 years of age. Child care is provided in the hourly program by reservation only from 8:00 am to 5:00 pm Monday - Friday. Monthly fees are based on total family income. The program is NAEYC accredited.

You may reach the CDC by calling 706-791-2701/6761.

The Child Development Center Annex, Building 45400, houses the pre-kindergarten program. The pre-kindergarten program is offered during the regular school year and follows the Richmond County School calendar. Because it is part of the Georgia Pre-K program, there is no charge for this service, however we are currently working off of a waitlist. Please call us at 706-791-1306 for more information.

### **Family Child Care**

The administrative offices for the Family Child Care Program are located in Building 28320. Family Child Care (FCC) is a cost effective child care delivery system which allows provision of child care without large expenditure facilities. FCC reduces the burden on center-based programs by providing 24 hour and long-term care during mobilization and training exercises. FCC providers receive the same competency-base training as the Child Development Center (CDC) program assistances. Both the provider and the FCC home are certified by Child and Youth Services before children may be enrolled for care. All homes undergo periodic inspections by the following agencies: Signal Branch Safety Office, Fire Prevention, and Preventive Medicine. The program is NAFCC accredited. Director's Hours of Operation are Monday - Friday 8:00 am to 4:00 pm. You may reach the FCC program by calling 706-791-3993.

### **Outreach Services**

Outreach Services (OS) is the gateway to the Child and Youth Services system. OS allows direct service and Program Management staff to focus on programming and service delivery to children and youth. OS provides direct services through:

- Mobile Recreation Programs
- Baby sitting training and referral
- CYS Volunteer Service
- CYS Referral Services
- Foster Grandparent Service
- Short Term Alternative Child Care (STACC)
- Volunteer Child Care in Unit Settings (VCCUS)
- Special Interest programs
- Off post homes
- Coordination of CYS Support
- Role in training exercises and mobilization plans
- Special Needs Assessment
- Parent's Night Out and Parent's Day Out
- Army Family Covenant Initiatives

Outreach Services is located in Building 28320. Hours of Operation are Monday - Friday, 8:00 am - 5:00 pm. OS can be reached by calling 706-791-1305.

### **School Age Services**

The Fort Gordon School Age Services (SAS) Program is designed to service children 5- 10 years of age. The SAS program encourages social growth among peers through the following service areas: Sports and Fitness; Life skills, Citizenship, and Leadership Opportunities; Leisure and Recreation Activities; Mentoring, Intervention, and Support Services. NAA accredited Program. Monthly fees are based on total family income. For more information call 706-791-7575.

## Youth Services

### **Youth Services**

The Fort Gordon Youth Services is an affiliate of the Boys and Girls Clubs of America and 4-H. Our mission is to provide quality programming for youth ages 11-17 in the four service areas. These areas include: sports, fitness, life skills, citizenship and leader opportunities; leisure and recreation activities; mentoring, intervention and support services.

Through our affiliations, we provide several year round active clubs for teens to enjoy, including:

- Keystone Club - For youth ages 14-18. Develops interest in community service, leadership and development, education and career exploration, unity, free enterprise and social recreation.
- Torch Club - For youth ages 11-13. Develops interest in community service, education, health, and fitness and social recreation.
- Street Smart - For ages 11-13. Youth leadership group that counteracts the negative lures of gangs, violence and "street" influences on young adolescents.
- 4-H Club - Youth development program administered through the Land Grant college system. 4-H promotes "learning by doing."
- Cooking Club - Focuses on cuisine from a myriad of cultures.
- Photography Club - Encourages students to study black and white, color and digital photography. For more information, please call (706) 791-6500. Located in building 45410.

### *Homework Center*

The Homework Center offers assistance to students with their daily assignments. Equipped with a library of resource materials and literature, youth of all academic levels can engage in activities to supplement their studies. The following assistance programs are offered:

- Tutoring
- Test Preparation
- Math
- SAT
- Science
- CRCT
- Reading
- High School Graduation Test
- Language
- Social Studies

The homework center is open Monday through Friday, 3-6 pm and Saturday, 12-4 pm.

### *Youth Sports*

Child and Youth Services offers a variety of competitive sports leagues for both boys and girls throughout the calendar year.

Spring and Summer Sports:

- T-Ball (ages 5-7)
- Soccer (ages 6-18) Registration: June 12 - August 4
- Pitching Machine Baseball (ages 8-12)

Fall Sports:

- Flag Football (ages 6-18) Registration: July 30 - Sept. 8

- Cheerleading (ages 6-18)

Winter Sports:

- Basketball (ages 6-18) Registration: October 16, 2006 - November 27, 2006.
- Soccer (ages 6-18) Registration: January 15, 2007 - February 19, 2007

For more information about the youth sports program, you may contact the director at 706-791-6500.

## **Family Center**

### **Programs and Services**

A key resource on your installation and a gateway to accessing all of the resources available to you, the Army Community Service (ACS) provides information, support and services to help you balance the demands of family and the military lifestyle. Army Community Service is one part of the overall installation family support system, which is the network of agencies, programs, services, partnerships and individuals that supports your personal and family life readiness, mobilization and deployment readiness, and mobility and economic readiness. Army Community Service should be one of your first stops upon arriving at an installation; its programs and services will be an important resource for you and your family.

*Deployment Readiness* -- Assists you during all phases of the deployment cycle. We provide programs and services to individual soldiers, civilians, and family members throughout the deployment process. We educate you on what to expect and the best ways to prepare.

*Relocation Readiness* -- Provides information, referral, resources and tools to help you with permanent change of station (PCS) moves and post-move orientations. We maintain a loan closet from which families may borrow basic household goods. We also assist you with in-transit emergencies by providing classes on move-related topics such as buying or selling homes and individual PCS planning, among others. We serve as liaison to citizenship, immigration, and multicultural diversity information, and provide outreach to waiting families.

*Personal Financial Readiness* -- A program to assist you in sustaining financial self-sufficiency. You can learn more about debt liquidation, thrift savings plans, consumer and credit issues, and predatory lending.

*Employment Readiness* -- The training and information provided can help you identify and reach your employment and career development goals, manage the challenges associated with a mobile lifestyle and develop job search skills. Assists you in acquiring skills, networks, and resources that will allow you to participate in the work force and to develop a career/work plan.

*Family Life Education* -- Provides you with information and education about a variety of life cycle issues, including parenting and relationships, among others, to help you strengthen your relationships.

*Information and Referral* -- An integral function of the family center, information and referral services can assist you in locating needed services and programs available on your installation, through civilian agencies in the local community, and connect to national resources.

Army Community Service may also provide other services, such as counseling, family advocacy, fitness and recreation programs and Exceptional Family Member support. Services vary by location.

### **Installation Specific Information**

Army Community Service also provides individual counseling on a variety of topics. Exceptional Family Members are supported by both Army Community Service and Eisenhower Army Medical Center. Fort Gordon ACS sponsors Christmas House, which supports approximately 300 families per year. Our Swap and Assist Shop, located in the Brems Barracks area behind the Post Exchange, provides clothing and some household items on an exchange or donation basis.

Most ACS services are located in Darling Hall. Our phone number is 706-791-3579.

## **Financial Assistance**

### **ACS Financial Readiness Program**

For those families experiencing financial difficulty, the Financial Readiness Program is prepared to assist them in establishing a realistic budget. Information and literature on a variety of consumer-related issues, including processing of consumer complaints, are available.

Some units require that junior enlisted soldiers wishing to move off-post with family members have a budget prepared by ACS. This requirement is met through regularly-scheduled work sessions; contact ACS for date, time and location. Other financial readiness classes are also provided, including basic budgeting and financial management.

### **Army Emergency Relief**

For those active duty or retired military families who find themselves in unexpected, emergency financial situations, the Army Emergency Relief Program stands ready to assist them with an interest free loan or outright grant. The program also provides assistance to spouses and orphans of deceased service members. Active duty soldiers should apply to Army Emergency Relief through their unit commanders. If you have a financial emergency while en route, you can get help at any nearby military installation or by calling the Red Cross at 1-877-272-7337.

### **Local Cost of Living**

The Augusta area is not considered a high cost area in regard to housing. Prices are generally lower than in many parts of the country. Many incoming personnel are pleasantly surprised with how much they can get for their housing dollar. Just about every type of housing is available in the area. Homes are available for purchase in many price ranges, depending upon the geographic location and the age of the neighborhood.

Fort Gordon lies in Richmond County near the border with Columbia County. In general, Columbia County homes are newer and more expensive. Columbia County is more recently developed, with newer schools and other government infrastructure. Keep in mind that newer buildings come with a bigger tax bite, so expect to pay more property tax in some areas.

The most recent 2655 home sales in the Greater Augusta listing area (15 counties) had an average sales price of \$139,871 each. In Columbia County, the average price of homes sold in September 2003 was \$161,128. In Richmond County, the average price was \$102,649.

The average price in a six-county area for a three-bedroom, two bath, 2,400 square foot home is \$179,400.

Rents vary widely, ranging from \$450-800 per month. Be wary of any apartments with rents significantly lower than others in the same area. Mobile homes are also available, and are usually furnished. There are very few furnished apartments, and the ones that are available typically cost at least \$1200 per month. Security Deposits range from none to one month's rent. Pet deposits range from \$100 to \$300 per pet, nonrefundable, typical 25 lbs limit.

Before purchasing or renting, be sure to check into utilities. There are two electric companies serving the area; their deposits and policies are very different. Natural gas service is deregulated and offered by several companies.

#### *Auto Insurance*

When purchasing car insurance in the area, beware of low-ball pricing by insurance agents trying to get your business without providing adequate coverage. The state minimum for liability coverage is not nearly enough to provide reasonable protection in case of an accident. Also, make sure that you have uninsured/under insured motorist protection, as uninsured drivers are common in the state.

### **Advance Pay**

When planning your travel, you should request an advance on your PCS entitlements as soon as your finance office allows. Typically, you can get 80% of your entitlements in advance.

We do not recommend using an advance base pay to help finance your move unless it is absolutely necessary. Advance base pays are usually repaid by collecting from your pay for the next 12 months, reducing your pay at a time when your

financial situation may be shaky due to the cost of moving.

## **Legal Assistance**

### **Legal Services**

The Judge Advocate General's Office provides support in several areas to include Claims, Legal Assistance, and Tax Preparation.

#### *Claims*

Claims provides information, assistance, and the proper forms to submit claims against the government. In many cases, such as damage to household goods transportation by a government contractor, time limits apply so prompt actions is required.

#### *Legal Assistance*

Legal Assistance handles or is involved in a number of issues to include:

- Powers of attorney
- Leases
- Affidavits
- Virginia deeds
- Name changes
- Consumer affairs
- Civil suits
- Domestic relations and family law
- Immigration and naturalization
- Wills and estates
- Tax assistance
- Local court procedures
- Support (child and or spousal)

Notary services and the preparation of powers of attorney are available daily on a walk-in basis. Attorneys see clients on a walk-in basis every Tuesday from 7:30 AM until 10:00 AM. Otherwise, attorney consultations are available only on an appointment basis.

#### *Tax Assistance Center*

The Tax Assistance Center is operated in cooperation with unit tax advisors. Tax preparation assistance, form distribution and electronic filing are available between January and April of each year. During the remainder of the year, assistance is provided by appointment through the Legal Assistance office.

#### *Eligibility*

Legal services are available to active and retired military personnel and dependent family members.

## **Deployment Support**

### **Family Deployment Support**

Yellow Ribbon Room hosts an activity monthly such as yoga, line dancing, jewelry making, belly dancing, card making, and pie making. The purpose is to create opportunities for spouses of deployed service members to meet new friends while learning a new skill or hobby.

Each year several local churches sponsor "Operation Augusta Cares" at the Family Y. This huge party for families of deployed service members features food, games, music, magicians, swimming, and plenty of other activities.

Deployable units typically have active family readiness groups. Eight family readiness support assistants are imbedded in units to provide information, assistance, and activities.

ACS has two staff members imbedded with the Signal Training Brigade and in housing areas.

FMWR periodically hosts special entertainment events which are free for families of deployed service members and Warriors in Transition.

Pre-deployment and re-deployment briefs are available upon request. Deploying and returning units are scheduled for deployment cycle support classes.

No events specifically for children are held on a regular basis. However, many events are family-oriented.

## **Health Care - Overview**

### **Moving With TRICARE**

Your [TRICARE](#) coverage is completely portable—meaning it moves with you. You're covered worldwide—both in transit to your new duty location and once you arrive—but depending on where you go you may use a different TRICARE health plan option. Additionally, you may have different steps depending on which health plan option you are using now.

#### *When Enrolled in a TRICARE Prime Option*

The TRICARE Prime options include TRICARE Prime and TRICARE Prime Remote in the United States, and TRICARE Prime Overseas and TRICARE Global Remote Overseas in regions outside of the United States. Follow these simple steps to ensure you have no break in coverage when you move.

1. Do not disenroll from your TRICARE Prime option before you move.
2. Once you arrive at your new location, update your personal information in the [Defense Enrollment Eligibility Reporting System \(DEERS\)](#) immediately.
3. Select a new primary care manager (PCM), when moving within the same region or submit a new Prime enrollment form within 30 days if you're moving to a new region.

Where you are moving will determine which Prime option you will enroll in.

### **Prime Options in the United States**

#### *TRICARE Prime*

TRICARE Prime is offered in Prime service areas—geographic areas typically located around a military treatment facility—throughout the country.

- North Region [Health Net Federal Services, Inc.](#), 1-877-TRICARE (1-877-874 2273)
- South Region [Humana Military Healthcare Services, Inc.](#) 1-800444-5445
- West Region [TriWest Healthcare Alliance](#) 1-888-TRIWEST (1-888-874-9378)

If you move to a new Prime service area, transfer your enrollment by submitting a TRICARE Prime Enrollment and PCM Change Form to your regional contractor. Be sure to include all family members who wish to use Prime on the form.

#### *TRICARE Prime Remote*

In non-Prime service areas, TRICARE offers TRICARE Prime Remote. To enroll, submit a TRICARE Prime Enrollment and PCM Change Form to your regional contractor. Any TRICARE-eligible family members living with you in a TRICARE Prime Remote area can enroll in TRICARE Prime Remote for Active Duty Family Members. Be sure to include them on the enrollment form.

### **Prime Options Outside of the United States**

#### *TRICARE Prime Overseas*

TRICARE Prime Overseas is offered in overseas areas where there are military treatment facilities or areas in which TRICARE has established a network of qualified host nation providers.

- TRICARE Europe Toll free: 1-888-777-8343; Commercial 011-49-6302-67-7432; DSN 314-496-7432 Fax Numbers: Commercial 011-49-6302-67-6374; DSN 314-496-6374 or [e-mail](#)
- TRICARE Pacific Toll free: 1-888-777-8343; Commercial 011-81-6117-43-2036; DSN: 643-2036; Remote Sites: 011-65-6-338-9277 Fax Numbers: Commercial 011-81-611-743-2037; DSN: 643-2037 or [e-mail](#)
- TRICARE Latin America & Canada (TLAC) Address: TAO-LAC, Bldg 38802, Ft Gordon GA 30905-5650; Toll free 1-888-777-8343; 1-706-787-2424; DSN: 773-2424 Fax Number 1-706-787-3024 or [e-mail](#)

If you move to an area in which TRICARE Prime Overseas is offered, transfer your enrollment by submitting a TRICARE Prime Enrollment Form to the nearest TRICARE Service Center. Command-sponsored family members who reside with you are eligible for TRICARE Prime Overseas. Be sure to include all family members who wish to use TRICARE Prime Overseas on the form.

#### *TRICARE Global Remote Overseas*

TRICARE Global Remote Overseas is a Prime option offered in designated remote overseas locations. If you move to an area in which TRICARE Global Remote Overseas is offered, you and any authorized family members living with you may enroll by submitting a TRICARE Prime Enrollment Form to the nearest TRICARE Service Center.

Before you move to another overseas area or to an area within the United States, contact the nearest TRICARE Service Center. Then, when you arrive in your new area, transfer your enrollment.

#### **When Using TRICARE Standard and Extra**

TRICARE Standard and Extra are available to family members only. Active duty service members are required to enroll in one of the Prime options described above.

TRICARE Standard and Extra are available throughout the United States and enrollment is not required. Any active duty family member who is registered in DEERS may use these programs by seeing any network or non-network providers that are authorized by TRICARE. In areas outside of the United States, active duty family members who don't want to use a Prime option may use TRICARE Standard Overseas by seeing qualified host nation provider.

If you're already using TRICARE Standard and Extra, moving is easy.

1. Once you arrive at your new location, update your personal information in the Defense Enrollment Eligibility Reporting System (DEERS) immediately.
2. Then, find TRICARE-authorized providers in your new area.

Here are a few things to remember about using TRICARE Standard and Extra in a new region

- In the U.S.: Visit your new regional contractor's Web site for a list of providers. Remember, if you see network providers, you'll be using the Extra option and pay lower copayments.
- Outside of the U.S.: Contact your TRICARE Service Center for help locating a qualified host nation provider. The TRICARE Extra option is not available in overseas areas.
- If you move to a new region, you'll have a new claims address for submitting your TRICARE claims.
- Learn your new region's prior authorization requirements because these requirements can differ by region.

#### **When Using TRICARE For Life**

TRICARE For Life—TRICARE's coverage for those who are eligible for Medicare—requires no enrollment and you'll have a smooth transition when you move. [TRICARE for Life](#) contact information: WPS TRICARE For Life, P.O. Box 7889, Madison, WI 53707-7889; 1-866-773-0404; TDD 1-866-773-0405

- Once you arrive at your new location, update your personal information in the Defense Enrollment Eligibility Reporting System (DEERS) immediately.
- Find Medicare providers in your new area.

If you move overseas, your TRICARE For Life coverage may change depending on where you move. In U.S. Territories such as Guam, Puerto Rico and the U.S. Virgin Islands, TRICARE For Life coverage works the same as the stateside program. But, in all other overseas locations, TRICARE For Life Overseas works differently because Medicare does not provide coverage in most overseas locations. Therefore, TRICARE is the primary payer. You can get care from any host nation provider and you will be responsible for TRICARE deductibles and cost shares.

Contact the TRICARE Area Office for the overseas area where you are moving or the nearest American Embassy Health Unit for assistance finding a host nation provider.

### Getting Care Along the Way

- Routine Medical and Dental Care—Get it before you go.

Before you move, make sure you've received any routine medical or dental care you think you might need during the time you'll be traveling. Or, delay the care until you get to your new duty location.

- Emergency Care in the United States—Call 911 or go to the nearest emergency room.

TRICARE defines emergency care as medical services provided for a sudden or unexpected medical or psychiatric condition, or the sudden worsening of a chronic (ongoing) condition that is threatening to life, limb, or sight and needs immediate medical treatment, or which has painful symptoms that need immediate relief to stop suffering. If you're traveling near a military treatment facility (MTF), you should go to the MTF or military dental treatment facility for emergency services. If you are hospitalized in a civilian facility for more than 24 hours, contact your regional contractor

- Urgent care in the United States—Coordinate with your PCM and/or regional contractor

TRICARE defines urgent care as medical care for a condition that will not result in disability or death if not treated immediately but should be treated within 24 hours to avoid further complications. If you are in a Prime program, you must coordinate urgent care with your primary care manager and/or regional contractor before receiving care. If you are in TRICARE Standard and Extra or TRICARE For Life, you can receive care as you normally would. You should, however, contact your contractor as soon as possible to coordinate any prior authorizations that are needed.

- Emergency or Urgent care Overseas—Contact closest TRICARE Area Office or TRICARE Global Remote Call Center.

You don't need prior authorization for emergency or urgent care but the TRICARE Area Office or TRICARE Global Remote Call Center will help you find the best care available in the overseas area in which you are traveling.

### Filling Prescriptions on the Road

You should have all your prescriptions filled before you leave, but if you need a prescription filled while you're traveling in the United States, you have several options:

- If near an MTF, fill the prescription at the MTF pharmacy.
- Find the closest TRICARE network pharmacy.
- If a network pharmacy is not available, you can visit a non-network pharmacy. In this case, you may have to pay up front for your medications and file a claim with Express Scripts, Inc., for reimbursement. For more details, visit the [TRICARE web site](#)
- The mail-order option is not recommended for a prescription you need right away, but if you'll be traveling for a long time, you can arrange for any regular prescriptions to be filled via the mail-order pharmacy.

Your pharmacy coverage is limited overseas:

- TRICARE network pharmacies are only located in the United States, Puerto Rico, Guam and the U.S. Virgin Islands. You can have prescriptions filled at host-nation pharmacies, if necessary. Host-nation pharmacies are treated the same as non-network pharmacies. If you have prescriptions filled at a host-nation pharmacy, you should expect to pay for the total amount up front and file a claim with Wisconsin Physicians Service for partial reimbursement. To learn more about pharmacy claims, visit the [TRICARE web site](#).
- To use the mail-order pharmacy overseas, the prescription must be from a U.S. licensed provider and you must have an APO or FPO address.

**If You Have Questions**

Your regional contractors and TRICARE Area Offices are available to answer your questions. These offices are listed above. Find even more information about moving, updating DEERS, the TRICARE regions and much more at the [TRICARE web site](#).

**Installation Specific Information***Medical Care*

Dwight D. Eisenhower Army Medical Center, two Veterans Administration hospitals, and several other local hospitals provide medical care to Fort Gordon personnel and their family members.

Dwight D. Eisenhower Army Medical Center (DDEAMC) offers a wide variety of medical specialties and clinics. Patients needing any specialty not found at EAMC will most likely be referred to one of the many local hospitals.

DDEAMC is the regional referral center for military treatment facilities within the Southeast Regional Medical Command. The center has a wide variety of specialties and subspecialties.

Health and Wellness Center -- The Health and Wellness Center, located in Building 29605 next to Gym 4, is the central resource for health education classes, health risk assessments, fitness assessments, health information, community health awareness, individual and group counseling, preventive health screenings and fitness programs.

*Dental Care*

The U.S. Army Dental Activity, Fort Gordon provides comprehensive dental care at three dental clinic locations. Snyder Dental Clinic, treats active duty military for sick call or annual examinations. Personnel should report for sick call during the hours of 7:30 to 9:30 a.m.

Tingay Dental Clinic, located in Building 320, provides specialty care by referral in periodontics, endodontics and prosthodontics.

The Hospital Dental Clinic, first floor of Eisenhower Army Medical Center, provides oral and maxillofacial surgery by referral. Military personnel assigned to Eisenhower Army Medical Center, U.S. Army Dental Activity and U.S. Army Dental Laboratory receive their dental care at this location.

Emergency care is provided after duty hours, weekends and holidays. Patients should call the Emergency Room, 706-787-5222 or 706-787-6727.

## **Health Care - Special Needs**

### **Exceptional Family Member Program**

The [Exceptional Family Member Program](#) (EFMP) is mandatory for all family members who have been identified with a special medical or educational need. Enrolling in the EFMP ensures that the family member's medical needs will be considered during the assignment coordination process.

### **Military Treatment Facility**

The clinics and services available at [Military Treatment Facilities](#) vary by location. Before you move, identify the MTF that will serve you, visit the MTF's website to learn about the clinics and services available and to get relevant contact information.

### **Moving to a New TRICARE Region**

If you anticipate a move to another [TRICARE region](#), work with your local TRICARE Service Center (TSC) or case manager before your move to ensure the transition is as smooth as possible. On arrival at the new duty location, your sponsor should contact the Beneficiary Counseling and Assistance Coordinator (BCAC) or TSC to ensure the transition plans are in place and to obtain authorizations for TRICARE [Extended Care Health Option](#) (ECHO) services, if applicable.

### **Beneficiary Counseling and Assistance Coordinator (BCAC)**

All TRICARE Regional Offices and most MTFs are staffed with [BCACs](#) (formerly known as Health Benefits Advisors.) [BCACs](#) provide information, guidance and assistance on benefit options, TRICARE Prime enrollment, special authorizations, status of claims and eligibility, plus assistance with referrals and appointments. If you or your family member has a more severe medical need, contact your assigned [case manager](#).

### **Case Management**

Case management involves a team of health care professionals who help you and your family to find solutions to complex health problems. It is important to inform your case manager if you are moving as he/she will connect you with the case manager at your new location.

### **Extended Care Health Option (ECHO)**

TRICARE [ECHO](#) provides financial assistance to beneficiaries of active duty service members who qualify based on specific mental or physical disabilities. ECHO offers an integrated set of services and supplies beyond the basic TRICARE program. ECHO is administered by regional contractors in the TRICARE North, South, and West Regions and by TRICARE Regional Offices in overseas locations.

### **Transporting Medical Equipment**

Your [Installation Transportation Office](#) has special procedures to follow for the transportation of medical equipment that is necessary for medical treatment required by the sponsor or family member. Some types of medical equipment may be shipped in the same manner as Professional Books, Papers, and Equipment (PBP&E).

### **Federal and State Health Care Programs**

*Medicaid* - [Medicaid](#) pays for medical assistance for certain individuals and families with low incomes and resources. State Medicaid programs are usually administered by departments of social service or departments of medical assistance.

*Supplemental Security Income (SSI)* - [SSI](#) is a cash assistance program intended to meet basic needs for food, clothing and shelter for those who are aged, blind or disabled. It provides cash to meet basic needs for food, clothing, and shelter. Families must reapply upon each move to another state.

*Title V of the Social Security Act* - Many states have services for children with special health care needs that are funded by the Maternal and Child Health Services Block Grant, or [Title V](#). State departments of health web sites and local health departments will provide information on state health benefits for children with special health care needs. The Maternal and Child Health Bureaus' web site has Title V information organized by State that provide you with [Title V points of](#)

[contact](#) and other pertinent information.

### **Other Important Resources**

*Debt Collection Assistance Officer (DCAO)* - TRICARE has a [DCAO](#) assigned to TRICARE Regional Offices and MTFs worldwide to help beneficiaries understand and get assistance with debt collection problems related to TRICARE. Individuals who have received a notice from a collection agency or a negative credit report because of a medical or dental bill should be referred to the nearest [DCAO](#).

*Family Voices* - [Family Voices](#) is a national, grassroots clearinghouse for information and education concerning the health care of children with special health needs. Family Voices also has [State points of contacts](#) with useful links to State programs and organizations.

### **Installation Specific Information**

#### *Exceptional Family Member Program (EFMP)*

The Exceptional Family Member Program provides information, referral, advocacy and support services for those military families with special need family members. The program sponsors monthly parent information exchange meetings where local support groups and resources are highlighted. For more information about local resources and for a community resource directory, call Army Community Service.

Enrollment in the EFMP program is mandatory.

The Augusta area and Fort Gordon have a wide range of medical services covering all specialties. Some of this care is available on post at Eisenhower Army Medical Center, other more specialized care is available at the Medical College of Georgia and other area hospitals within a 15 mile radius of post.

Our EFMP Resource Guide is available on the [Fort Gordon ACS web site](#).

## **Education - Special Education/EIS**

### **Exceptional Family Member Program**

The [Exceptional Family Member Program](#) (EFMP) is mandatory for all family members who have been identified with a special medical or educational need. Enrolling in the EFMP ensures that the family member's medical needs will be considered during the assignment coordination process.

### **Children from Birth to Three Years of Age**

The Individuals with Disabilities Education Act (IDEA) requires all States and territories to provide [early intervention services](#) to children from birth to age three who are developmentally delayed, or who are at high risk of being developmentally delayed. Early intervention services may be provided by local school districts or health departments. There is no common name across States for the programs, but you may hear them referred to as Part C programs (because Part C is the section of the IDEA that pertains to early intervention).

The [National Early Childhood Technical Assistance Center](#) provides a list of State Part C directors and funded programs at their web site. [Military OneSource](#) can identify local early intervention programs for you.

- Parents of children who receive early intervention services should hand-carry a copy of the Individual Family Service Plan (IFSP) and most current evaluation reports to the new location.

### **Children from 3 through 21 Years of Age**

The Individuals with Disabilities Education Act (IDEA) requires all States and Territories to provide [special education services](#) to children who are from 3 through 21 year of age. Each local school district has a special education director, and each school should have a case study committee or school based committee (terms differ) that attends to special education students' needs.

Parents of children receiving special education and related services should hand-carry all pertinent school and medical documents to include their children's Individualized Education Program (IEP) and current testing and evaluation reports to the new school.

The IDEA requires that if a child transfers to a district in the same state, the receiving school must provide comparable services to those in the child's IEP from the sending district's until the new school develops and implements a new IEP. If a child transfers to another State, the receiving district must provide comparable services to those in the child's IEP from the sending district until the receiving district completes an evaluation and creates a new IEP.

### **Others who can help you:**

- **Parent Training and Information Centers** Each state is home to at least one Parent Training and Information Center (PTI). PTIs serve families of children and young adults from birth to age 22 with all disabilities: physical, cognitive, emotional, and learning. They help families obtain appropriate education and services for their children with disabilities; work to improve education results for all children; train and inform parents and professionals on a variety of topics; resolve problems between families and schools or other agencies; and connect children with disabilities to community resources that address their needs. [The Technical Assistance Alliance for Parent Centers](#) provides addresses and phone number of the centers in your state.
- **STOMP (Specialized Training of Military Parents)** is a federally funded Parent Training and Information (PTI) Center established to assist military families who have children with special education or health needs. The staff of the [STOMP Project](#) are parents of children who have disabilities and have experience in raising their children in military communities and traveling with their spouses to different locations.

6316 So. 12th St.  
Tacoma, WA 98465  
253-565-2266 (v/tty)  
1-800-5-PARENT (v/tty)  
Fax: 253-566-8052

[Email](#)

### **Installation Specific Information**

Richmond County Schools provide services to special needs students ages 3-21 in a continuum of educational environments: from resource class placements in the students' home schools to full day programs in specialized facilities. Students receive evaluations in all suspected areas of disability. The student's Individual Educational Plan (IEP) determines the type and level of required services. Students and parents are afforded all due process procedural safeguards as outlined in the Individuals with Disabilities Education Act (IDEA).

Richmond County Schools provide services through the following eligibility classifications:

- Autism
- Deaf/Blind
- Deaf/Hard of Hearing
- Emotional and Behavioral Disorder
- Intellectual Disabilities
- Mild Intellectual Disabilities
- Moderate Intellectual Disabilities
- Severe Intellectual Disabilities
- Profound Intellectual Disabilities
- Orthopedic Impairment
- Other Health Impairment
- Severe Emotional and Behavioral Disorder
- Significant Developmental Delay
- Specific Learning Disability
- Speech - Language Impairment
- Traumatic Brain Injury
- Visual Impairment

Parents with special needs children can facilitate the transition from their child's previous schools placement to enrollment in Richmond County Schools by insuring that they have a copy of their child's current Individual Educational Plan (IEP). This document contains the information that is essential for determining the most appropriate placement for the student here in Richmond County.

When a special needs student is enrolled, an Interim Placement is generally made to provide the student with the support he or she requires, based on the information in his/her IEP. The Interim Placement allows Richmond County to provide special education services to the student for 30 school days while obtaining any information necessary to establish the student's continued program eligibility under Georgia Department of Education Guidelines. Parents can facilitate this process by obtaining copies of their child's most current Eligibility Reports; Educational Evaluations; Psychological Evaluations; and as appropriate, Medical Records. Sharing this information along with the IEP, upon registration, facilitates the placement decision process. Once all eligibility information is collected an eligibility / IEP meeting is scheduled to determine appropriate programming for the student under Georgia guidelines.

### **The procedure for obtaining an Interim Placement for your child:**

- Determine your zoned school
- Bring copies of your child's IEP and any supporting data to the school when you register your child
- The school will review this information and forward it to the Special Education Office to determine Interim Services. You will be asked to sign a Release of Confidential information at this time.

- Within 5 days of the receipt of the information at Special Education you will be contacted to attend an Interim IEP Meeting at either your child's zoned school or at the school where the most appropriate services are available.

At the Interim IEP Meeting the team will review the child's former services and discuss appropriate service models and modifications. Parents will be asked to sign permissions for interim placement and consent for evaluation. The school then forwards all the paperwork to Special Education for distribution to the appropriate service providers.

If you have any questions please contact the Richmond County Special Education Office at 706-731-8787.

## **Contact Information**

307 Chamberlain Avenue  
Fort Gordon, GA 30905  
Phone 706-791-5790  
Phone (DSN) 312-780-5790  
Fax 706-791-5844  
Fax (DSN) 312-780-5844

[Email](#)  
[Website](#)

### **Automotive Services**

*Automotive Shop*  
708 30th Street  
Fort Gordon, GA 30905  
Phone 706-791-2390  
Phone (DSN) 312-780-2390  
Fax 706-791-2305  
Fax (DSN) 312-780-2305

[Email](#)  
[Website](#)  
Wednesday - Friday 11:00 am - 7:00 pm  
Saturday - Sunday 9:00am - 4:00pm  
Monday and Tuesday - Closed  
Holidays - Closed

### **Beneficiary Counseling Assistance Coordinators**

*Health Benefits Advisor*  
300 Hospital Road  
Eisenhower Army Medical Center  
Fort Gordon, GA 30905  
Phone 706-787-5811  
Phone (DSN) 312-773-6346  
Fax 706-787-7458  
Fax (DSN) 312-773-7458

[Email](#)  
[Website](#)  
Monday - Friday 7:30 am - 4:00 pm  
Saturday and Sunday - Closed  
Holidays - Closed

### **Adult Education Centers**

*Army Learning Center*  
741 Barnes Avenue  
Fort Gordon, GA 30905  
Phone 706-791-7599  
Phone (DSN) 312-780-7599  
Fax 706-791-3860  
Fax (DSN) 312-780-3860

[Email](#)  
[Website](#)  
Monday - Friday 7:30 am - 4:30 pm  
Saturday and Sunday - Closed  
Holidays - Closed

### **Beauty/Barber Shops**

*Main Exchange*  
201 3rd Avenue  
Fort Gordon, GA 30905  
Phone 706-793-7171  
Fax 706-796-0005

[Website](#)  
Exchange:  
Monday - Saturday 9:00 am - 9:00 pm  
Sunday 10:00 am - 7:00 pm  
Barber Shop:  
Monday - Friday 8:00 am - 7:00 pm  
Saturday 9:00 am - 5:00  
Sunday 10:00 am - 5:00 pm  
Beauty Shop:  
Monday - Friday 9:00 am - 7:00 pm  
Saturday 9:00 am - 5:00pm  
Sunday 10:00 am - 5:00 pm

### **Chapels**

*Installation Chaplain*  
471 Barnes Avenue  
Fort Gordon, GA 30905  
Phone 706-791-4684  
Phone (DSN) 312-780-4684  
Fax 706-791-7848  
Fax (DSN) 312-780-7848

[Email](#)  
[Website](#)  
Monday - Friday 9:00am - 4:30 pm  
Services vary by denomination

**Child Development Centers**

*Child Development Center*  
 325 44th Street  
 Fort Gordon, GA 30905  
 Phone 706-791-2701 / 706-791-6761  
 Phone (DSN) 312-780-2701  
 Fax 706-791-2919  
 Fax (DSN) 312-780-2919

[Email](#)[Website](#)

Monday - Friday 5:15 am - 6:00 pm  
 Saturday and Sunday - Closed  
 Holidays - Closed

**Child and Youth Registration and Referral**

*Family Child Care/Resource and Referral*  
 320 46th Street  
 Fort Gordon, GA 30905  
 Phone 706-791-3993  
 Phone (DSN) 312-780-3993  
 Fax 706-791-4408  
 Fax (DSN) 312-780-4408

[Email](#)[Website](#)

Monday - Friday 8:00 am - 4:30 pm  
 Saturday and Sunday - Closed

**Citizenship and Immigration Services**

*Relocation Assistance Program*  
 307 Chamberlain Avenue  
 Darling Hall, Building 33720  
 Fort Gordon, GA 30905  
 Phone 706-791-1922  
 Phone (DSN) 312-780-1922  
 Fax 706-791-3762  
 Fax (DSN) 312-780-3762

[Email](#)[Website](#)

Monday - Friday 7:30 am - 4:00 pm  
 Saturday and Sunday - Closed  
 Holidays - Closed

**Civilian Personnel Office**

*Civilian Personnel Advisory Center*  
 307 Chamberlain Avenue  
 Darling Hall, Room 209  
 Fort Gordon, GA 30905  
 Phone 706-791-6382  
 Phone (DSN) 312-780-6382  
 Fax 706-791-5595  
 Fax (DSN) 312-780-5595

[Email](#)[Website](#)

Monday - Thursday 8:00 am - 3:30 pm  
 Friday 8:00 am - 2:30 pm  
 Saturday and Sunday - Closed  
 Holidays - Closed

**Commissary/Shoppette**

*Commissary*  
 245 3rd Avenue Bypass  
 Building 37200  
 Fort Gordon, GA 30905  
 Phone 706-791-3718  
 Phone (DSN) 312-780-3718  
 Fax 706-798-6438

[Email](#)[Website](#)

Monday - Closed  
 Tuesday - Saturday 9:00 am - 7:00 pm  
 Sunday 10:00 am - 6:00 pm

**Dental Clinics**

*Snyder Dental Clinic*  
 654 Brainard Avenue  
 Fort Gordon, GA 30905  
 Phone 706-787-7050  
 Phone (DSN) 312-773-7050  
 Fax 706-787-5107  
 Fax (DSN) 312-773-5107

Monday - Friday 7:30 am - 4:30 pm  
 Saturday and Sunday - Closed  
 Holidays - Closed

**Dental Clinics**

*Tingay Dental Clinic*  
 228 East Hospital Road  
 Fort Gordon, GA 30905  
 Phone 706-787-5102  
 Phone (DSN) 312-773-5102  
 Fax 706-787-7528  
 Fax (DSN) 312-773-7528

Monday - Friday 7:30 am - 4:30 pm  
 Saturday and Sunday - Closed  
 Holidays - Closed

**Emergency Relief Services**

*Army Emergency Relief*  
 307 Chamberlain Avenue  
 Darling Hall, Building 33720  
 Fort Gordon, GA 30905  
 Phone 706-791-3579  
 Phone (DSN) 312-780-3579  
 Fax 706-791-3762  
 Fax (DSN) 312-780-3762

[Email](#)[Website](#)

Monday - Friday 7:30 am - 4:00 pm  
 Saturday and Sunday - Closed  
 Holidays - Closed

**Exceptional Family Member Program/Special Needs***Exceptional Family Member Program*

307 Chamberlain Avenue

Room 224, Darling Hall

Fort Gordon, GA 30905

Phone 760-791-3579

Phone (DSN) 312-780-3579

Fax 706-791-7880

Fax (DSN) 312-780-7880

[Email](#)[Website](#)

Monday - Friday 7:30 am - 4:00 pm

Saturday and Sunday - Closed

Holidays - Closed

**Exchange(s)***Main Exchange*

201 3rd Avenue

Fort Gordon, GA 30905

Phone 706-793-7171

Fax 706-796-0005

[Website](#)

Exchange:

Monday - Saturday 9:00 am - 9:00 pm

Sunday 10:00 am - 7:00 pm

Barber Shop:

Monday - Friday 8:00 am - 7:00 pm

Saturday 9:00 am - 5:00

Sunday 10:00 am - 5:00 pm

Beauty Shop:

Monday - Friday 9:00 am - 7:00 pm

Saturday 9:00 am - 5:00pm

Sunday 10:00 am - 5:00 pm

**Family Advocacy Program***Family Advocacy Program*

307 Chamberlain Avenue

Room 224, Darling Hall

Fort Gordon, GA 30905

Phone 706-791-3579

Phone (DSN) 312-780-3579

Fax 706-791-7880

Fax (DSN) 312-780-7880

[Email](#)[Website](#)

Monday - Friday 7:30 am - 4:00 pm

Saturday and Sunday - Closed

Holidays - Closed

**Family Center***Army Community Service*

IMSE-GOR-MWA

Fort Gordon, GA 30905

Phone 706-791-3579

Phone (DSN) 312-780-3579

Fax 706-791-7880

Fax (DSN) 312-780-7880

[Email](#)[Website](#)

Monday - Friday 7:30 am - 4:00 pm

Saturday and Sunday - Closed

Holidays - Closed

**Family Child Care/Child Development Homes***Family Child Care/Resource and Referral*

320 46th Street

Fort Gordon, GA 30905

Phone 706-791-3993

Phone (DSN) 312-780-3993

Fax 706-791-4408

Fax (DSN) 312-780-4408

[Email](#)[Website](#)

Monday - Friday 8:00 am - 4:30 pm

Saturday and Sunday - Closed

**Finance Office***Finance/Military Pay*

307 Chamberlain Avenue

Fort Gordon, GA 30905

Phone 706-791-4826

Phone (DSN) 312-780-4826

Fax 706-791-3277

Fax (DSN) 312-780-3277

[Email](#)[Website](#)

Monday, Tuesday, Thursday, Friday 8:30 am - 3:30 pm

Wednesday 8:30 am - 1:00 pm

Saturday and Sunday - Closed

Holidays - Closed

**Financial Institutions**

*Wachovia Bank*  
*Fort Gordon Financial Center*  
 Building 36300, 36th Street  
 Fort Gordon, GA 30905  
 Phone 706-771-5960  
 Fax 706-771-5980

[Email](#)  
[Website](#)

Monday - Friday 9:00 am - 5:00 pm  
 Saturday 9:00 am - 12:00 pm  
 Sunday - Closed  
 Holidays - Closed

**Golf Courses**

*Gordon Lakes Golf Course*  
*Range Road*  
 Fort Gordon, GA 30905  
 Phone 706-791-6854  
 Phone (DSN) 312-780-6854  
 Fax 706-796-2483

[Email](#)  
[Website](#)

Varies due to season

**Hospital/Medical Treatment Facility(s)**

*Eisenhower Army Medical Center*  
*300 Hospital Road*  
 Fort Gordon, GA 30905  
 Phone 706-787-5811  
 Phone (DSN) 312-773-5811  
 Fax 706-787-4934  
 Fax (DSN) 312-773-4934

[Website](#)

Monday - Friday 7:00 am - 4:00 pm  
 Saturday and Sunday - Closed  
 Holidays - Closed

**Household Goods/Transportation Office (outbound)**

*Transportation Office*  
*307 Chamberlain Avenue*  
 Building 33720  
 Fort Gordon, GA 30905  
 Phone 706-791-4184  
 Phone (DSN) 312-780-4184  
 Fax 706-791-7627  
 Fax (DSN) 312-780-7627

[Email](#)  
[Website](#)

Monday - Friday 7:30 am - 3:00 pm  
 Saturday and Sunday - Closed  
 Holidays - Closed

**Financial Institutions**

*Fort Gordon Federal Credit Union*  
 247 Avenue of the States  
 Fort Gordon, GA 30905  
 Phone 706-793-0012  
 Fax 706-793-1401

[Email](#)  
[Website](#)

Monday, Tuesday, Thursday, Friday 9:00 am - 5:00 pm  
 Wednesday 9:00 am - 2:00 pm  
 Saturday 9:00 am - 1:00 pm  
 Sunday - Closed  
 Holidays - Closed

**Gymnasiums/Fitness Centers**

*Gym 6, Fitness Center*  
 752 Barnes Avenue  
 Fort Gordon, GA 30905  
 Phone 706-791-6872  
 Phone (DSN) 312-780-6872

[Email](#)  
[Website](#)

Monday - Friday 5:00 am - 8:00 pm  
 Saturday and Sunday 9:00 am - 4:00 pm  
 Holidays - only closed on Thanksgiving, Christmas and  
 New Years

**Household Goods/Transportation Office (inbound)**

*Transportation Office*  
*307 Chamberlain Avenue*  
 Building 33720  
 Fort Gordon, GA 30905  
 Phone 706-791-4184  
 Phone (DSN) 312-780-4184  
 Fax 706-791-7627  
 Fax (DSN) 312-780-7627

[Email](#)  
[Website](#)

Monday - Friday 7:30 am - 3:00 pm  
 Saturday and Sunday - Closed  
 Holidays - Closed

**Housing Office/Government Housing**

*Housing Services Office*  
 307 Chamberlain Avenue  
 Fort Gordon, GA 30905  
 Phone 706-791-9656 / 706-791-5116  
 Phone (DSN) 312-780-9656/5116  
 Fax 706-791-5319  
 Fax (DSN) 312-780-5319

[Email](#)  
[Website](#)

Monday - Friday 7:30 am - 4:00 pm  
 Saturday and Sunday - Closed  
 Holidays - Closed

**Housing Referral Office/Housing Privatization**

*GMH Military Housing*  
 155 3rd Avenue  
 Fort Gordon, GA 30905  
 Phone 706-772-7041  
 Fax 706-772-7057

[Website](#)

Monday - Friday 7:30 a.m. - 4:30 p.m.

**ID/CAC Card Processing**

*ID Cards/DEERS/CAC Cards*  
 307 Chamberlain Avenue  
 Fort Gordon, GA 30905  
 Phone 706-791-1927 / 706-791-4396  
 Phone (DSN) 312-780-1927  
 Fax 706-791-6198  
 Fax (DSN) 312-780-6798

[Email](#)

[Website](#)

Monday, Tuesday, Wednesday, Friday 7:30 am - 3:15 pm  
 Thursday 7:30 am - 4:30 pm  
 Saturday and Sunday - Closed  
 Holidays - Closed

**Information and Referral Services**

*Information and Referral*  
 307 Chamberlain Avenue  
 Darling Hall, Room 224  
 Fort Gordon, GA 30905  
 Phone 706-791-3579/4718  
 Phone (DSN) 312-780-3579  
 Fax 706-791-7880  
 Fax (DSN) 312-780-7880

[Email](#)

[Website](#)

Monday - Friday 7:30 am - 4:00 pm  
 Saturday and Sunday - Closed  
 Holidays - Closed

**Legal Services/JAG**

*Legal Assistance, JAG*  
 419 B Street  
 Fort Gordon, GA 30905  
 Phone 706-791-7812  
 Phone (DSN) 312-780-7812  
 Fax 706-791-8398  
 Fax (DSN) 312-780-8398

[Email](#)

[Website](#)

Monday - Thursday 7:30 am - 4:00 pm  
 Friday 7:30 - 3:00 pm  
 Saturday and Sunday - Closed  
 Holidays - Closed

**Library**

*Woodworth Library*  
 549 Rice Road  
 Fort Gordon, GA 30905  
 Phone 706-791-7323  
 Phone (DSN) 312-780-7323  
 Fax 706-791-3282  
 Fax (DSN) 312-780-3282

[Email](#)

[Website](#)

Monday 10:30 am - 6:00 pm  
 Tuesday - Thursday 9:00 am - 8:00 pm  
 Friday - Closed  
 Saturday and Sunday - 10:30 am - 6:00 pm  
 Holidays - Closed

**Loan Closet**

*Relocation Assistance Program*  
 307 Chamberlain Avenue  
 Darling Hall, Building 33720  
 Fort Gordon, GA 30905  
 Phone 706-791-1922  
 Phone (DSN) 312-780-1922  
 Fax 706-791-3762  
 Fax (DSN) 312-780-3762

[Email](#)

[Website](#)

Monday - Friday 7:30 am - 4:00 pm  
 Saturday and Sunday - Closed  
 Holidays - Closed

**MWR (Morale Welfare and Recreation)**

*Morale, Welfare and Recreation*  
 307 Chamberlain Avenue  
 Fort Gordon, GA 30905  
 Phone 706-791-6491  
 Phone (DSN) 312-780-6491  
 Fax 706-791-2486  
 Fax (DSN) 312-780-2486

[Email](#)

[Website](#)

Monday - Friday 7:30 am - 4:00 pm  
 Saturday and Sunday - Closed  
 Holidays - Closed

**Military Clothing Sales**

*Military Clothing Sales*  
 263 3rd Avenue  
 Fort Gordon, GA 30905  
 Phone 706-793-2315  
 Fax 706-791-3105  
 Fax (DSN) 312-780-3105

Monday - Friday 9:00 am - 6:00 pm  
 Saturday 10:00 am - 4:00 pm  
 Sunday - Closed  
 Holidays - Closed

**New Parent Support Program**

*Army- Army Community Services- New Parent Support Program*  
 307 Chamberlain Avenue  
 Fort Gordon, GA 30905  
 Phone 706-791-3579  
 Phone (DSN) 312-780-3579  
 Fax 706-791-7880  
 Fax (DSN) 312-780-7880

[Email](#)

[Website](#)

Monday - Friday 7:30 am - 4:00 pm  
 Saturday and Sunday - Closed  
 Holidays - Closed

**Non-appropriated Funds (NAF) Human Resources**

*Civilian Personnel Advisory Center*  
 307 Chamberlain Avenue  
 Darling Hall, Room 209  
 Fort Gordon, GA 30905  
 Phone 706-791-6382  
 Phone (DSN) 312-780-6382  
 Fax 706-791-5595  
 Fax (DSN) 312-780-5595

[Email](#)

[Website](#)

Monday - Thursday 8:00 am - 3:30 pm  
 Friday 8:00 am - 2:30 pm  
 Saturday and Sunday - Closed  
 Holidays - Closed

**Personal Financial Management Services**

*Financial Readiness Program*  
 307 Chamberlain Avenue  
 Darling Hall, Room 172  
 Fort Gordon, GA 30905  
 Phone 706-791-3579  
 Phone (DSN) 312-780-3579  
 Fax 706-791-3762  
 Fax (DSN) 312-780-3762

[Email](#)

[Website](#)

Monday - Friday 7:30 am - 4:00 pm  
 Saturday and Sunday - Closed  
 Holidays - Closed

**Personnel Support Office**

*Military Personnel Division*  
 307 Chamberlain Avenue  
 Fort Gordon, GA 30905  
 Phone 706-791-7649  
 Phone (DSN) 312-780-7649  
 Fax 706-791-6426  
 Fax (DSN) 312-780-5595

[Email](#)

[Website](#)

Monday - Friday 7:30 am - 4:00 pm  
 Saturday and Sunday - Closed  
 Holidays - Closed

**Relocation Assistance Program**

*Relocation Assistance Program*  
307 Chamberlain Avenue  
Darling Hall, Building 33720

Fort Gordon, GA 30905

Phone 706-791-1922

Phone (DSN) 312-780-1922

Fax 706-791-3762

Fax (DSN) 312-780-3762

[Email](#)

[Website](#)

Monday - Friday 7:30 am - 4:00 pm

Saturday and Sunday - Closed

Holidays - Closed

**Restaurants/Fast Food**

*The Gordon Club*  
846 Brainard Avenue  
Fort Gordon, GA 30905

Phone 706-791-6780

Phone (DSN) 312-780-6780

Fax 706-793-7414

[Email](#)

[Website](#)

Monday - Friday 8:00 am - 5:30 pm

Saturday and Sunday - Closed

Holidays - Closed

**Retirement Services**

*Retirement Services*  
307 Chamberlain Avenue  
Fort Gordon, GA 30905

Phone 706-791-2654

Phone (DSN) 312-780-2654

Fax 706-791-5246

Fax (DSN) 312-780-5246

[Email](#)

[Website](#)

Monday - Friday 7:30 am - 4:00 pm

Saturday and Sunday - Closed

Holidays - Closed

**School Age Care**

*Child Development Center*  
325 44th Street  
Fort Gordon, GA 30905

Phone 706-791-2701 / 706-791-6761

Phone (DSN) 312-780-2701

Fax 706-791-2919

Fax (DSN) 312-780-2919

[Email](#)

[Website](#)

Monday - Friday 5:15 am - 6:00 pm

Saturday and Sunday - Closed

Holidays - Closed

**School Liaison Office/Community Schools**

*School Liaison Officer*  
320 46th Street  
Fort Gordon, GA 30905

Phone 706-791-7270

Phone (DSN) 312-780-7270

Fax 706-791-8381

Fax (DSN) 312-780-8381

[Email](#)

[Website](#)

Monday - Friday 8:00 am - 4:30 pm

Saturday and Sunday - Closed

Holidays - Closed

**Spouse Education, Training and Careers**

*Employment Readiness Program, Army Community Service*

307 Chamberlain Avenue  
Darling Hall, Room 224

Fort Gordon, GA 30905

Phone 706-791-3579

Phone (DSN) 312-780-3579

Fax 706-791-7880

Fax (DSN) 312-780-7880

[Email](#)

[Website](#)

Monday - Friday 7:30 am - 4:00 pm

Saturday and Sunday - Closed

Holidays - Closed

**Temporary Lodging/Billeting**

*Army Lodging Office*  
235 Chamberlain Avenue  
Ft Gordon, GA 30905

Phone 706-791-2277

Phone (DSN) 312-780-2277/3644

Fax 706-791-1072

Fax (DSN) 312-780-1072

[Email](#)

[Website](#)

Monday - Friday 7:30 am - 5:00 pm

Saturday and Sunday - Closed

Holidays - Closed

Reservations and Lobby open 24 hours

**Transition Assistance Program**

*Army Career and Alumni Program*  
Rice Road  
Building 33800

Fort Gordon, GA 30905

Phone 706-791-7333 / 706-791-7356

Phone (DSN) 312-780-7333

Fax 706-791-8767

Fax (DSN) 312-780-8767

[Email](#)

Monday - Friday 7:30 am - 4:00 pm

Saturday and Sunday - Closed

Holidays - Closed

**Travel Office**

*Carlson Wagonlit Travel*  
307 Chamberlain Avenue

Fort Gordon, GA 30905

Phone 706-798-5701

Fax 706-798-0040

[Website](#)

Monday - Friday 7:30 am - 4:00 pm

Saturday and Sunday - Closed

Holidays - Closed

**VA Facilities**

*Veterans Administration Medical Center*  
1 Freedom Way  
Augusta, GA 30904

Phone 706-733-0188

Fax 706-823-3934

[Website](#)

Monday - Friday 8:00 am - 4:00 pm

Saturday and Sunday - Closed

Holidays - Closed

**Veterinary Services**

*Veterinary Clinic*  
884 North Range Road  
Building 500

Fort Gordon, GA 30905

Phone 706-787-7375

Phone (DSN) 312-773-7375

Fax 706-787-3564

Fax (DSN) 312-773-3564

[Website](#)

Monday - Friday 8:00 am - 4:00 pm

Saturday and Sunday - Closed

Holidays - Closed

**Victim Advocate Services**

*Family Advocacy Program*  
307 Chamberlain Avenue  
Room 224, Darling Hall

Fort Gordon, GA 30905

Phone 706-791-3579

Phone (DSN) 312-780-3579

Fax 706-791-7880

Fax (DSN) 312-780-7880

[Email](#)

[Website](#)

Monday - Friday 7:30 am - 4:00 pm

Saturday and Sunday - Closed

Holidays - Closed

**Welcome/Visitors Center**

*Relocation Assistance Program*  
307 Chamberlain Avenue  
Darling Hall, Building 33720

Fort Gordon, GA 30905

Phone 706-791-1922

Phone (DSN) 312-780-1922

Fax 706-791-3762

Fax (DSN) 312-780-3762

[Email](#)

[Website](#)

Monday - Friday 7:30 am - 4:00 pm

Saturday and Sunday - Closed

Holidays - Closed

**Women, Infants, and Children (WIC & WIC-O)**

*WIC*  
40th Street  
Building 40200

Fort Gordon, GA 30905

Phone 706-791-1701

Phone (DSN) 312-780-1701

Fax 706-791-1324

Fax (DSN) 312-780-1324

Monday - Closed

Tuesday - Friday 8:00 am - 11:30 am &

1:00 pm - 4:30 pm

**Youth Programs/Centers**

*Youth Services*

320 46th Street

Building 45400

Fort Gordon, GA 30905

Phone 706-791-7575

Phone (DSN) 312-780-7575

Fax 706-791-3547

Fax (DSN) 312-780-3547

[Email](#)

[Website](#)

SAS:

Monday - Friday 5:15 am - 6:00 pm

Saturday and Sunday - Closed

Holidays - Closed

Middle School and Teens:

Monday, Wednesday, Sunday - Closed

Tuesday, Thursday, Friday 6:00 pm - 8:00 pm

Saturday 12:00 pm - 4:00 pm

Holidays - Closed

## **Major Units**

**442nd Signal Battalion**

COM: 706-791-2516  
DSN: 312-780-2516  
COM FAX: 706-791-5336  
DSN FAX: 312-780-5336

**63rd Signal Battalion**

COM: 706-791-2629  
DSN: 312-780-2629  
COM FAX: 706-791-0758  
DSN FAX: 312-780-0758

**513th Military Intelligence Brigade**

COM: 706-791-4209  
DSN: 312-780-4209  
COM FAX: 706-791-7223  
DSN FAX: 312-780-7223

**297th Military Intelligence Battalion**

COM: 706-791-9014  
DSN: 312-780-9014  
COM FAX: 706-791-1280  
DSN FAX: 312-780-1280

**206th Military Intelligence Battalion**

COM: 706-791-9157  
DSN: 312-780-9157  
COM FAX: 706-791-9150  
DSN FAX: 312-780-9150

**Military Police Battalion (Provisional)**

COM: 706-791-2572  
DSN: 312-780-2572  
COM FAX: 706-791-2829  
DSN FAX: 312-780-2829

**551st Signal Battalion**

COM: 706-791-2608  
DSN: 312-780-2608  
COM FAX: 706-791-4734  
DSN FAX: 312-780-4734

**U.S. Army Signal Corps Band**

COM: 706-791-2423  
DSN: 312-780-2423  
COM FAX: 706-791-9108  
DSN FAX: 312-780-9108

**Detachment 1, 338th Training Squadron**

COM: 706-791-3440  
DSN: 312-780-3440  
COM FAX: 706-791-3473  
DSN FAX: 312-780-3473

**35th Signal Brigade**

COM: 706-791-9307  
DSN: 312-780-9307  
COM FAX: 706-791-9304  
DSN FAX: 312-780-9304

**67th Signal Battalion**

COM: 706-791-6956  
DSN: 312-780-6956  
COM FAX: 706-791-4672  
DSN FAX: 312-780-4672

**202d Military Intelligence Battalion**

COM: 706-791-9496  
DSN: 312-780-9496

**116th Military Intelligence Group**

COM: 706-791-0545  
DSN: 312-780-0545  
COM FAX: 706-791-4956  
DSN FAX: 312-780-4956

**Garrison Command**

COM: 706-791-6300  
DSN: 312-780-6300  
COM FAX: 706-791-5844  
DSN FAX: 312-780-5844

**Headquarters Company, United States Army Garrison**

COM: 706-791-2759  
DSN: 312-780-2759  
COM FAX: 706-791-3369  
DSN FAX: 312-780-3369

**73rd Ordnance Battalion**

COM: 706-791-6986  
DSN: 312-780-6986  
COM FAX: 706-791-7474  
DSN FAX: 312-780-7474

**31st Intelligence Squadron**

COM: 706-791-0004  
DSN: 312-780-0004  
COM FAX: 706-791-9585  
DSN FAX: 312-780-9585

**Company D, Marine Support Battalion**

COM: 706-791-2930  
DSN: 312-780-2930  
COM FAX: 706-791-9676  
DSN FAX: 312-780-9676

**35th Military Police Detachment**

COM: 706-791-6616  
DSN: 312-780-6616  
COM FAX: 706-791-2639  
DSN FAX: 312-780-2639

**15th Regimental Signal Brigade**

COM: 706-791-3800  
DSN: 312-780-3800  
COM FAX: 706-791-3784  
DSN FAX: 312-780-3784

**369th Signal Battalion**

COM: 706-791-1121  
DSN: 312-780-1121  
COM FAX: 706-791-3819  
DSN FAX: 312-780-3819

**447th Signal Battalion**

COM: 706-791-5481  
DSN: 312-780-5481  
COM FAX: 706-791-4146  
DSN FAX: 312-780-4146

**Navy Information Operations Command Georgia**

COM: 706-791-9580  
DSN: 312-780-9580  
COM FAX: 706-791-2928  
DSN FAX: 312-780-2928